

**IANR RESEARCH TRAVEL FUND  
UNIVERSITY OF NEBRASKA-LINCOLN  
APPLICATION FOR FUNDING TO ATTEND A SCHOLARLY MEETING**

The IANR Research Travel Funds, granted quarterly on a competitive basis, allow faculty to travel to present original scholarly work at professional and scholarly meetings. **Application deadline** for travel from July 1 to October 15 is April 15; for travel from October 15 to December 31 is September 1; for travel from January 1 to March 31 is November 15; and for travel from April 1 to June 30 is February 1. Supply the information requested on this form, obtain the signatures, and submit the original and five copies to: **Research Travel Committee, 207 Ag Hall, 0704.**

APPLICANT NAME:

TITLE:

DEPARTMENT:

ADDRESS:

TERMINAL degree/date awarded:

YEARS at UNL:

NAME of meeting/conference (no acronyms): \_\_\_\_\_

SPONSORING organization (if not apparent): \_\_\_\_\_

LOCATION (city, state, country): \_\_\_\_\_

DATES: \_\_\_\_\_

Have you received IANR research travel funds before? \_\_\_\_\_ Year: \_\_\_\_\_

This groups meets: \_\_\_\_\_ Annually \_\_\_\_\_ Biennially \_\_\_\_\_ Other: \_\_\_\_\_

Attending scholars primarily from: \_\_\_\_\_ Region \_\_\_\_\_ U.S. or North America \_\_\_\_\_ World

Are you a member of the sponsoring organization? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ NA

Indicate any responsibilities (i.e. presenting paper, organization officer, session chair) that you will have at this meeting:

Highlight other benefits (teaching/extension enhancement, grant opportunities, etc.):

Provide an estimate of your trip expenses in terms of the following categories:

\_\_\_\_\_ Round trip air travel (not to exceed coach class airfare), surface travel via commercial carrier or personal auto  
\_\_\_\_\_ Ground transportation (i.e. taxi to hotel)  
\_\_\_\_\_ Lodging  
\_\_\_\_\_ Meals  
\_\_\_\_\_ Registration fees  
\_\_\_\_\_ Total expenses  
\_\_\_\_\_ Total requested [per trip limit of \$500 (includes Canada), \$800 if travel is overseas or to Mexico].  
\_\_\_\_\_ Fiscal year limit of \$800.

**SIGNATURES:**

Submitted by (applicant): \_\_\_\_\_ Date: \_\_\_\_\_

Approved (department chair/head): \_\_\_\_\_ Date: \_\_\_\_\_

(over)

- Attach a **SINGLE PAGE** to this form. At the top of that page, list the title of your presentation or paper. Next, list the names of all authors in the order these were submitted to the meeting sponsor. Put an asterisk after the name of the actual presenter. (Travel funds are available for the presenter--not the other authors.) Underscore the names of all graduate students. If you are making more than one presentation, list only the one that you feel is your most significant contribution. List the titles and authors of other presentations here:
- Use no more than one half of the attached page to describe the substance of your presentation. Do so in a manner that will allow the IANR Research Travel Committee to grasp the originality and significance of your scholarly work. Emphasize results and implications rather than objectives and procedures. Avoid technical jargon. Do not exceed the half-page limit. **DO NOT ATTACH AN ABSTRACT!**
- Use no more than the remainder of the attached sheet to list up to five of your most recent and significant publications. Use standard citation format, identifying each citation as a journal article (J), book (B), chapter in a book (C), or paper in a conference proceedings (P) by use of the indicated parenthetical code. Mark with an asterisk publications that received a scholarly peer-review as a requirement for publication. **DO NOT ATTACH A RESUME!**

CHECK the reason your presentation will be included in the conference program:

- \_\_\_\_\_ Contributed in response to a general call for presentations, but not subjected to a peer-review by external scholars prior to its acceptance or presentation.
- \_\_\_\_\_ Invited by a conference official who is a scholar, but not subjected to a peer-review *per se* by other external scholars prior to its presentation.
- \_\_\_\_\_ Contributed OR invited, but subjected to a peer-review by \_\_\_\_\_ (specify number) external scholar/s prior to its acceptance for presentation at the meeting.
- \_\_\_\_\_ Other (specify) \_\_\_\_\_

CHECK the most applicable item relative to your presentation method:

- \_\_\_\_\_ Oral presentation      Speaker time: \_\_\_\_\_      Author present time: \_\_\_\_\_
- \_\_\_\_\_ Poster presentation      Display time: \_\_\_\_\_
- \_\_\_\_\_ Roundtable or panel discussion format      Time allotted for your paper: \_\_\_\_\_
- \_\_\_\_\_ Other (specify) \_\_\_\_\_

CHECK one or more of the following items that best indicates the disposition of your presentation or paper in a published format before, during, or after the conference:

- \_\_\_\_\_ A conference program (title and authors) will be published.
- \_\_\_\_\_ A volume of abstracts (title, authors, and abstracts) will be published.
- \_\_\_\_\_ The proceedings of the conference or meeting will be published, which will contain your (peer-reviewed: \_\_\_yes \_\_\_no) scholarly paper and those of other presenters.
- \_\_\_\_\_ This presentation or paper will serve as the basis for the development of a manuscript that will be submitted for publication in a peer-reviewed journal.
- \_\_\_\_\_ Individual paper (peer-reviewed: \_\_\_yes \_\_\_no) distributed in a designated room.
- \_\_\_\_\_ Other (specify) \_\_\_\_\_