

College of Education and Human Sciences
Grants for Graduate Student Participation
in Professional Conferences
Guidelines

Goal:

To encourage and support graduate student presentations at regional, national, or international conferences.

Applicants/nominees must be:

- a graduate student in a major/specialization hosted by a CEHS department
- making excellent academic progress
- traveling to a conference where the student has had a paper accepted for presentation
- committed to sharing insights and experiences with others by presenting at our CEHS Student Research conference, speaking to student organizations, participating in student panels, etc

Application Process:

- Obtain application (available online)
- Return the completed application to the CEHS Graduate Coordinator by the appropriate deadline:
 - June 1 - for July 1 through December 31 meetings
 - December 1 - for January 1 through June 30 meetings

Review Process:

Applications/nominations will be reviewed by a committee. Awards will be made based on the merit of the request, the relative merit of the conference, the student's academic progress, and the availability of funding. The maximum amount awarded to one individual will be \$350.

Submit completed applications/nominations to:

CEHS Graduate Coordinator
105 HE
East Campus 68583-0800

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Application

Name: _____

Graduate Major/specialization: _____

Degree sought: _____

Address: _____

E-mail: _____ Phone: _____

Name of Conference (no acronyms): _____

Sponsoring Organization (if not apparent): _____

Location (City, State, Country): _____

Dates: _____

This group meets? Annually Biennially Other _____

Scope: Regional National International

Estimated trip expenses:

Airfare: _____

Mileage: _____

Ground transportation (taxi/bus to/from airport/hotel): _____

Lodging: _____

Meals: _____

Registration fees: _____

Materials & supplies: _____

TOTAL EXPENSES _____

Applicant Signature: _____

Date: _____

Attach a SINGLE PAGE to this form with:

- the title of your presentation
- the names of all authors in the order these were submitted to the meeting sponsor--and put an asterisk after the name of the actual presenter(s)
- a brief description of:
 - the research to be presented and your contribution to that research
 - the format of the presentation
 - the relative significance of the conference you wish to attend

In addition, solicit a brief letter from your advisor, describing your academic progress and the relative merit of this conference.

Submit the application and the above to:

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