

## ADMISSION AND COMPLETION POLICIES

The Department of Family and Consumer Sciences in the College of Education and Human Sciences, offers graduate study leading to the Masters of Science Degree in Family and Consumer Sciences (FCS) and Certificates in Medical Family Therapy, Family Financial Planning, and Youth Development.

### Admission Deadlines

Although applications will be considered on a continuing basis, preferred deadlines for consideration by the FCS Graduate Committee for the **Child Development, Family and Consumer Sciences Education, Family Financial Planning, and Family Science** tracks are **October 1, January 15, and June 1. Marriage and Family Therapy applicants** are considered only on **January 15 or until available slots are filled**. Applicants will not be considered unless their files are totally complete. In order to ensure that materials will reach the Department, it is suggested that materials be submitted to the Graduate College by **September 1, December 15, and May 1**. Duplicate copies of forms submitted to Graduate Studies should be sent to the department along with the Departmental forms.

### Admission Procedures for **Child Development, Family and Consumer Sciences Education, Family Science, Marriage and Family Therapy**:

Admittance to the Graduate Masters Program in Family and Consumer Sciences involves the following procedures:

1. Apply online at <http://www.unl.edu/gradstudies>. There is a \$45.00 fee for first-time application.
2. Arrange to have **TWO OFFICIAL** transcripts of **ALL** college work filed with the Graduate College. Also, make copies to send to the Department.
3. Contact Career Services; 230 NU; University of Nebraska-Lincoln; Lincoln, NE 68588-0451, (402) 472-3145 for information and dates on GRE subject area exams. Students may also take the GRE at the Sylvan Learning Center by computer. GRE can also be contacted at <http://www.gre.org>. Only a few days of advance notice are needed for the Sylvan Learning Center and results are available immediately. The TOEFL exam (minimum score of 550) is required of all international students.
4. Letters of Recommendation Forms for your three (3) references can be obtained at <http://www.unl.edu/gradstudies>.
5. The Intent Form and Statement of Professional Goals can be obtained at <http://cehs.unl.edu/fcs/grad/index.shtml>.

**Original forms are to be sent to: Graduate Office  
1100 Seaton Hall  
University of Nebraska-Lincoln  
Lincoln, NE 68588-0619**

**In addition, send the following to: Graduate Support Services (135 Mabel Lee Hall; PO Box 880236; Lincoln, NE 68588-0236) by October 1, January 15, or June 1.**

Intent Form  
Statement of Professional Goals  
Three Letters of Recommendation  
Graduate Assistantship Application (if assistantship is desired, by February 1)

### **Admission Procedures for the Family Financial Planning and Youth Development Specializations**

To be admitted you will need to **submit the following to the Graduate College:**

1. A completed University of Nebraska Graduate College application form. This is done by accessing the Graduate Studies website <http://www.unl.edu/gradstudies> and following the instructions.
2. The \$45.00 application fee as specified on the web-site application form.
3. Two official transcripts of all college work completed to date.

**Submit to the Department of Graduate Support Services; 135 Mabel Lee Hall; University of Nebraska; Lincoln, NE 68588-0236**

Three Letters of Recommendation  
Intent Form  
Brief Resume  
Statement of Professional Goals (previous education and professional experience, plans after completing the degree).

When all materials are on file, the graduate committee will act on your request for admission to the FFP or YD program and will contact you regarding their decision. You will receive one of four decisions: 1) full admission, 2) full admission, but you are on a waiting list, 3) conditional admission subject to resolving deficiencies or 4) admission denied.

It takes a minimum of one month (sometimes significantly longer) for papers to be processed by Graduate College. As long as there is sustaining enrollment, a new set of classes will start each fall. If you are not admitted because the spaces are filled, you may renew your application for the following year. **Apply early.** Students are encouraged to seek admission to begin Fall semester. Although applications will be considered on a continuing basis, January submissions will have priority consideration on the basis of available slots.

For additional information regarding the Family Financial Planning Masters or Certificate Programs, contact Dr. Sheran Cramer (402) 554-2450 or [scramer@unomaha.edu](mailto:scramer@unomaha.edu).

For additional information regarding the Youth Development Masters or Certificate Program, contact Dr. Doug Abbott (402) 472-1665 or [dabbott1@unl.edu](mailto:dabbott1@unl.edu).

OR – contact the Campus Coordinator, Lisa King (402) 472-7787 or [lking2@unl.edu](mailto:lking2@unl.edu).