

Time Line For Human Sciences Ph.D.—Specialization in Family and Consumer Sciences

Stated Deadline*	Needs to be Accomplished	Completed ✓
	Admission to the Ph.D. Program in Human Sciences—Specialization in Family & Consumer Sciences	
	Student in consultation with Temporary Adviser selects Supervisory Committee	
Required to be done prior to having taken 45 credit hours (sooner is better)	File Appointment of Supervisory Committee form with Office of Graduate Studies	
Required to meet within three weeks of its approval by graduate College	Initial meeting of Supervisory Committee	
After the completion of 30 hours of graduate study and before the completion of more than half of the total required hours of study	Approval of Program of Studies by Supervisory Committee	
Must be filed with at least 45 credit hours remaining to be taken	Submission of the Program of Studies approved by the Supervisory Committee to the Office of Graduate Studies. (Program of Studies for Doctoral Degree form)	
At least seven months prior to scheduling of the oral examination	Satisfy research tools requirement	
At least seven months prior to scheduling of the oral examination	Pass comprehensive written exam	
At least seven months prior to scheduling of the oral examination	Submit report on research for dissertation and progress to date	
At least seven months prior to scheduling of the oral examination	File Application for Candidacy which includes passing of comprehension exam to Office of Graduate Studies	
At least seven months prior to	Admission to Candidacy when above application is filed	

scheduling of the oral exam**		
<p>At least 12 weeks prior to the end of the current term of graduation.* Note: This application is effective during the current term only. It must be refilled and the fee paid again at the appropriate time if requirements for graduation are not completed until a later term.</p>	<p>File Application for Degree at Office of Registration & Records, 107 Canfield Administration Building. This will prompt the final review of your records and the mailing of the Hooding Ceremony information.</p>	
<p>At least ?? weeks prior to the date of the filing the application for oral examination*</p>	<p>Present dissertation & abstract to Reading Committee</p>	
<p>At least three weeks prior to the date of the oral examination*</p>	<p>File application for final oral exam and submit a copy of dissertation and abstract for preliminary review to Office of Graduate Studies. This must have the signature of the readers stating they agree the dissertation is done enough for a defense. Receipt of this application by the Doctoral Specialist in Graduate Studies prompts the sending of the “Final Packet” information. All incompletes (except dissertation hours) for courses on the Program of Studies must be removed by this time.</p>	
<p>At least 15 days before graduation*</p>	<p>Pass required final oral examination</p>	
<p>At least 14 days before graduation*</p>	<ol style="list-style-type: none"> 1) Per instructions in the “Final Packet”, submit two copies of dissertation in proper form and on correct type of paper, signature pages & the Report on Completion of Doctoral Degree, two additional copies of the title page & abstract, and a signed form for microfilming the dissertation and publication of the abstract to the Doctoral Specialist in the Office of Graduate Studies. You will then be instructed on how to deposit them in the library and pay your fees. 2) Deposit dissertations in Dean’s office in library (318 LL) 3) Pay final fees (binding/electronic \$25, abstracts \$60, copyright \$50— optional) at the Cashier Window, 121 Canfield Administration Building, The Cashier Window closes at 4:00 P.M. 	

At least 14 days before graduation*	Check to see that Chair of Supervisory Committee has submitted the change of grade request via the “Report on Completion of Degree” for all incomplete dissertation grades. If it hasn’t been done, a change of record form will need to be filed before graduation with Records & Registration.	
At least 14 days before graduation*	Return the following completed forms to the Office of Graduate Studies: 1) Report on Doctoral Degree form, 2) Survey of Earned Doctorates form and 3) UNL Survey of Graduate Degree Recipients	
At least 14 days before graduation*	Deposit one copy of dissertation with FACS Departmental Office, MABL 135	
1 day prior to graduation*	Doctoral Hooding Ceremony (3:30 p.m./Participants required by 2:45 p.m.)	
	GRADUATION (9:30 a.m.)	

*Check www.unl.edu/gradstudies for specific dates related to your current term of graduation

**Time limit on granting the doctoral degree is eight years from the time of filing a student’s program of studies in the Office of Graduate Studies