Staff Council Minutes
January 15, 2015

In Attendance: Ben, Ann, Roz, Marj, Allison, Dean Kostelnik

Approval of December minutes:
Ann moved to approve and Ben seconded. The minutes were approved.

Ongoing or old business:
Allison read a thank-you note from Foster Care Closet for $215 donation. Letterbox Club received approximately the same amount. The Dean’s office also decided to contribute to Foster Care Closet.

New business:
- Staff Mentoring Program – 3 different models were discussed: 1) Pairing model, where mentor and mentee have fairly similar jobs, 2) Brown bag discussion model, promotes a general awareness of different resources and functions of the unit, 3) Big Brother/Big Sister model, pairs may not have similar jobs, but established employee is willing to answer general questions and help find answers he/she doesn’t know.

Sub-Committee Updates:

Staff Star Awards:
February award: committee will be Ann, Allison, Joan (as December recipient)

Professional Development:
(Roz & Ben)
- International Lunch – April 7, 2015. Allison reported 11”x17” color placemats, not laminated, will cost $.80@, $.96 if they need to be trimmed
- Spring Professional Development Day – March 24th 9:00–1:00 on East Campus, Dean Kostelnik will remind supervisors/dept chairs to encourage staff to attend
  - Marj and Roz – speakers. Choose 2 of 3 sessions from Box/Connect/cooking
    - Box training/Ranelle Maltas
    - Adobe Connect/Donald Robertson & Leona Barratt
    - Cooking/Dr. Georgia Jones (international theme, so we can use seed funds for ingredients)
  - How to Handle Difficult People/Floyd Sylvester (for everyone, during lunch)
- Joan and Ann – logistics – will be reserving rooms next week
- Ben – lunch – will contact vendors in next two weeks, report back in February
- Julie – RSVPs –
  - Save date
  - Reservations – 2 sessions, lunch preference
  - Follow-up survey – to all staff: What was useful? What wasn’t? If you didn’t attend, why? What content would bring you if you didn’t attend this year?

Staff Resources/Website:
(Allison & Roz)
Dave Merriman will put up the multipage site within the next few days.

College Awards:
(Ann)
Next meeting 1/28, should be receiving files to review very soon.

Welcoming Committee:
(Marj-city campus & Dean-east campus)
2 new employees, in CYAF and OLLI. Marj getting packets from Dean, will make visits.