

TXCD 997 INTERNSHIP CONTRACT
Textiles, Clothing & Design Department

Student Name: _____

Student's Address: _____ Zip _____

Student ID: _____

Institution(s): _____

1) Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Telephone: _____

Area of internship: _____

Credit hours: _____ (150 contact hours required for 3 hours credit)

Final product(s): _____

Readings:

1) _____

2) _____

3) _____

Other requirements: 1) daily diary; 2) _____

Approvals:

Academic Advisor: _____ Date: _____

TXCD Chair _____ Date: _____

Attach a one-to two page description of the proposed internship experience.

INTERNSHIP REQUIREMENTS

Requirements for TXCD 997 Internship:

1. 150 contact hours are required for each 3 hours of credit.
2. Students must produce a final product based upon their internship experience. This may take a variety of forms such as documentation of an exhibition, including copies of the wall text, educational program materials or catalogue descriptions for a collection that was accessioned. Students choosing to prepare a written report in lieu of a final product must prepare a 15-page research report on a topic chosen in consultation with their academic advisor.
3. Students must read one to three books during their Internship experience. The books will be selected and assigned by the student's faculty advisor. Students will prepare a two-page written report about each book including a brief summary and evaluative comments.
4. Students must prepare and present a daily diary based upon their internship. The diary entries should include evaluative and reflective comments pertaining to the experience. The diary entries should be submitted via email to the academic advisor on a weekly or biweekly basis.
5. The student's advisor may assign other requirements as he/she deems appropriate.
6. All written materials should be presented to the student's academic advisor. The advisor will assign the grade.

November 2005