

**Attention Applicants for
Master of Arts with an emphasis in Elementary Teaching (MA^{ET})**

1. Make sure that you have completed the separate application to the UNL Office of Graduate Studies, <http://www.unl.edu/gradstudies>. You can complete this online. Ideally, this should be done 2 weeks before the department application.
2. In the department application form below, be sure to check off the correct degree objective: M.A. Option III Elementary Teaching (MA^{ET}).
3. In both your autobiographical statement and your letters of recommendation, the admissions committee will look for evidence of your strengths as a learner (including your academic background), your readiness to learn to teach, and your commitment to children and schooling.
4. In order to become “endorsed”, or certified, to teach at the elementary level in the State of Nebraska, you must have completed sufficient academic coursework, typically as part of your undergraduate degree. Your eligibility to become certified will depend on your being able to demonstrate having fulfilled sufficiently these credit hours. Complete and include with this application the form for academic coursework requirements for certification in the State of Nebraska. You will need to know before you start the program whether your general education is sufficient for certification. This form is attached to this application. No applicants are admitted with deficiencies in
5. UNL requires all its pre-service teacher education students, including those at the graduate level, to complete Nebraska Dept. of Education Personal and Professional Fitness form. This form must be notarized (we have several notaries to in the college to help you if you need one). This form is attached to this application.
6. All application materials must be received by Feb. 1, 2010 for consideration. No late applications will be accepted.

For any questions regarding the application materials, please contact Dr. Steve Swidler, MA^{ET} Coordinator: sswidler2@unl.edu

MA^{ET} Application Checklist

<input type="checkbox"/> Completed UNL Office of Graduate Studies application, including transcripts and fees as close to Feb. 15 as possible.
<i>TLTE department application materials</i>
<input type="checkbox"/> Department Application
<input type="checkbox"/> Autobiographical Statement
<input type="checkbox"/> Resumé
<input type="checkbox"/> <u>Three letters of recommendation</u>
<input type="checkbox"/> Completed form for State of Nebraska required coursework for Elementary Endorsement
<input type="checkbox"/> Nebraska Dept. of Education Personal and Professional Fitness form, must be NOTARIZED

Submit *department* application materials to:

Shari Daehling, Graduate Secretary
Teaching, Learning, and Teacher Education
118C Henzlik Hall
Lincoln NE 68588-0385

**APPLICATION FOR MASTERS OF ARTS
OR MASTERS OF EDUCATION PROGRAMS
in
TEACHING, LEARNING, AND TEACHER EDUCATION**

Name in Full _____
Last
First
Middle
Maiden

Date _____ Social Security Number _____

Date of Birth _____ Male _____ Female _____

Present Address _____
Street and Number
City
State
Zip

Permanent Address _____
Street and Number
City
State
Zip

Telephone _____
Residential
Employment

E-Mail Address _____

Preference for Advisor: _____

Major Area of Study: _____

Area of Emphasis within the program: _____

Degree

Objective: M.A. _____ M.Ed. _____ M.A. Option III emphasis in Elementary Teaching (MA^{ET}) _____

Previous College Education:

Institution	Dates	Major	Degree	Total Hours	Overall GPA

In computing the GPA, disregard + and – grades. Let A=4, B=3, C=2, D=1, and F=0. Multiply each grade by the credit hours in each course, sum across all courses and divide by the total number of credit hours to obtain your GPA for each institution you have attended. Passing grades (P) should not be included in your calculations.

Relevant Work Experience: (Begin with most recent)

Position

Employer

Dates

Include a narrative stating reasons for wanting a masters degree from Teaching, Learning, and Teacher Education and your goals. Your narrative should include a brief autobiographical sketch that includes your background and current status as related to your rationale. Your resume and three letters of recommendation are also necessary to complete your application file.

Submit department application materials to: Shari Daehling, Graduate Secretary
Teaching, Learning, and Teacher Education
118C Henzlik Hall
Lincoln NE 68588-0385

Signature _____

Date _____

APPLICANT NAME: _____

**MA WITH AN EMPAHSIS IN ELEMENTARY TEACHING (MA^{ET})
STATE OF NEBRASKA ACADEMIC COURSEWORK REQUIREMENTS FOR ELEMENTARY ENDORSEMENT**

In order to become “endorsed”, or certified, to teach at the elementary level in the State of Nebraska, you must have completed sufficient general academic coursework, typically as part of your undergraduate degree. Complete this form to determine whether you meet general education requirements for certification in the State of Nebraska. This will help you know whether your previous academic coursework is sufficient for certification. The information you provide here must correspond to the information in your transcripts.

Part I. A minimum of 30 semester hours of academic coursework distributed across the four curriculum areas of English language arts, mathematics, science, and social studies/history. A minimum of 6 semester hours is required in each of the four areas with a letter grade no lower than a C in any of the courses. Coursework in the four core areas includes:

1. Communication in the English language arts, including English literature, composition, and speech (COMM);
2. Mathematics (must be *college algebra* or above), including statistics and mathematical reasoning (MATH);
3. Natural sciences (NS); and
4. Social sciences (SS).

State of NE Core Area	Institution	Dept.	Course No.	Course Title	Cr. Hr	Sem., Year	Grade
COMM							
COMM							
MATH							
MATH							
NS							
NS							
SS							
SS							
<i>Fill in the remaining space with any courses in COMM, MATH, NS, or SS until you reach 30 total credit hours</i>							

Total Must be at least 30 semester hours

Part II. In addition to the 30 semester hours listed above, academic coursework is required in each of the following areas. (There are no credit hours specified. These may not be duplicate credit hours from Part I):

1. Fine arts (FA);
2. Health and wellness (HW); and
3. Humanities (HU).

State of NE Area	Institution	Dept.	Course No.	Course Title	Cr. Hr	Sem., Year	Grade
FA							
HW							
HU							

Persons applying for a Nebraska teaching certificate are asked the questions that appear below as an indication of their personal and professional fitness to teach. At this point in your education, the University of Nebraska-Lincoln's College of Education & Human Sciences also asks you to answer these same questions because: (1) The answers to these questions may provide UNL with information it finds important in deciding whether to allow you to participate in practicum experiences; and (2) Early identification of issues may impact your ability to secure a teaching certificate upon completion of your degree. All students shall complete the following oath prior to participation in pre-student teaching, field, laboratory and classroom experiences or student teaching. No student will be allowed to participate in classroom experiences or student teaching until this notarized form has been completed. A background check will be required of you prior to student teaching.

Full Name: _____ Phone & E-mail: _____

University ID#: _____ Semester/Year of field experience: MA^{ET}, Fall 2010-Spring 2011

- 1. Have you ever had a professional license, certificate, permit, credential, or other document authorizing the practice of a profession suspended, revoked, voided, denied, rejected, or voluntarily surrendered?
 Yes No
- 2. Are you currently the subject of any inquiry or investigation by any law enforcement agency, prosecutor's office, governmental body, or licensing agency?
 Yes No
- 3. Is any action currently pending against you by any law enforcement agency, prosecutor's office, governmental body, or licensing agency?
 Yes No
- 4. Have you ever: a) been found guilty of a felony or misdemeanor or b) entered a plea of guilty or no contest to a felony or misdemeanor in any criminal, drug, or juvenile court? (Minor traffic infractions need not be reported.)
 Yes No

Important: If you have *any type of conviction*, you should obtain a copy of the court documents to determine if any conviction warrants further review. Hiring officials may want to see this information in the future.

- 5. Is an order or determination currently in effect by a court or any other governmental body which finds you to be any of the following: a mentally ill and dangerous person; mentally incompetent to stand trial; acquitted of criminal charges because of insanity; an incapacitated person in need of a guardian; or unable to manage your property due to mental illness, mental deficiency, chronic use of drugs or chronic intoxication?
 Yes No
- 6. Are you currently an inpatient or resident in a mental health facility due to a determination by a qualified mental health professional?
 Yes No

If I have answered YES to any of the above questions, I agree that I will make an appointment to see Dr. Tom Wandzilak (472-8626) or Dave Van Horn (472-5428) as soon as possible and obtain a copy of the court record if applicable. If my status changes, I agree to contact one of the above persons.

Legal Signature _____
Date

Subscribed and sworn before me this ____ day of _____, _____

Notary Public