IANR Research Travel Fund – Request for Applications

Funding to Support Presentations of Faculty Scholarly Work

Applications must start routing in NUgrant by 5 PM Central Time on October 15, 2013.

DESCRIPTION AND INTENT: The IANR Research Travel funds are granted quarterly on a competitive basis for faculty travel to present original scholarly work at professional and scholarly meetings (Research, Teaching and/or Extension).

Funds granted under this program are limited to one award per faculty member per UNL fiscal year (July 1 to June 30, inclusive). Funds cannot exceed $500 per trip (U.S. or Canada) or $800 per trip (other international travel). Expenses can include transportation (not to exceed coach class airfare), registration, lodging, meals, etc. Approved University travel procedures are to be followed.

ELIGIBILITY: All IANR faculty (including Extension Educators) with Research, Teaching and/or Extension appointments are eligible. Applicants must be full time, and funding is only provided for presenters. This program is highly subscribed; we often cannot fund all eligible applicants. Junior faculty will be given preference for funding.

SUBMISSION INSTRUCTIONS AND APPLICATION FORMAT: Applications for these awards will be accepted ONLY via NUgrant (http://nugrant.unl.edu). Paper or emailed applications will not be accepted. If you are a first-time user of NUgrant, you can log-in using your my.UNL username and password. To start your application, after login, click “[add new]” next to the “Internal Competitions” link. Select “IANR Research Travel Fund (Travel from Jan. 1 – Mar. 31, 2014)”. In special circumstances (i.e. special calls for papers or invitations received after deadlines), applications may be accepted out of cycle. In those instances, please submit an application for the current open competition in NUgrant, and call our office (402-472-2045).

The NUgrant application will request the following information:

- Name, title, department/unit, address
- Meeting/conference name
- Meeting sponsor, meeting location and dates, and membership status
- Previous use of travel funds
- Presentation review status
- Presentation method
  - The “poster” format may not yet appear on the form. If you are presenting by poster, select “Other”.
- Presentation publication method
- Travel and registration budget details
- Title of presentation and authors
  - Use a single asterisk (*) to indicate the presenter.
  - Use double asterisks (**) to indicate undergraduate and/or graduate students.
- Substance of presentation in terms understandable by trained scientists that may not be in your discipline.
- Benefits of presentation to teaching, extension and/or future grant/contract/collaboration opportunities.
- One of the following:
  - Copy of acceptance of submission of presentation from organization.
  - Copy of the invitation letter to give a presentation from the organization.
  - Copy of the agenda listing your presentation that includes your name and time of presentation.

If funding is limited, the Agricultural Research Division will establish a faculty panel to review all the requests. The ARD Associate Dean will make all final funding decisions, and it is anticipated that award announcements will be made prior to November 15, 2013.

If you have questions about the submission process, please contact Debra Lawrence (dlawrence2@unl.edu) or David Jackson (david.s.jackson@unl.edu) in the Agricultural Research Division (402-472-2045).