The Psychometric Consulting unit of the Buros Center for Testing is likely to seek one new graduate assistant for the 2020-21 academic year (Fall 2020 and Spring 2021 semesters) for students interested in testing applications and methodologies. The assistantship will be one-third or one-half time (13 hours or 20 hours per week). The assistantship offers a stipend as well as tuition and insurance benefits. Positions for Summer 2021 may also be available.

Applicants should have completed introductory graduate-level coursework in psychometrics (e.g. classical test theory) and statistics (e.g. ANOVA, regression); comparable experience or training may fulfill this requirement. Preference will be given to students who have completed advanced measurement courses (e.g., item response theory, equating, advanced seminars) and advanced statistics courses (e.g., multivariate statistics, structural equation modeling, multilevel modeling).

Critical requirements include the ability to work independently and proactively, to adhere to timelines, to collaborate in groups, and clarity and accuracy in written English.

**Job Responsibilities**
1. Conduct web search for RFPs and assist in proposal development
2. Assist with implementation of contract work, including tasks such as data analysis, workshop preparation, and test evaluation
3. Assist with writing and editing of reports and other deliverables
4. Help to design, conduct, present, and publish research related to testing

**Required Skills/Experience**
1. Good team player and strong work ethic
2. Familiarity with psychometric and statistical procedures
3. Ability to use or learn statistical and psychometric analysis software
4. Attention to detail and problem solving
5. Experience in conducting research

**Desirable Skills/Experience**
1. Excellent writing and communication skills
2. Knowledge of advanced psychometrics, statistics, and measurement
3. Understanding of K-12 and/or higher education context and related policy

**Application**
Please submit the following materials to cmccormick@buros.org by March 6th, 2020.
1. Completed application (found below)
2. A one-page cover letter describing your interest in the position, research experience, applicable skills, and a summary of your graduate education (and undergraduate education, if relevant). Please include in this cover letter a list of completed courses related to psychometrics, statistics, and measurement, as well as courses for which you are enrolled for Fall 2020.
3. Curriculum vitae
4. A published or unpublished example of your research writing skills.

For more information, please contact Dr. Carina McCormick at cmccormick@buros.org.

APPLICATION