



**University of Nebraska-Lincoln
Athletic Training Program**

Student Handbook

2020-2021

Chapter 1

Welcome

The Athletic Training Program at the University of Nebraska-Lincoln is an Undergraduate Bachelor of Science program that prepares students for a successful career as an Athletic Trainer.

The University of Nebraska-Lincoln Athletic Training Program (UNL ATP) is located in the Department of Nutrition and Health Sciences within the College of Education and Human Sciences.

Mission Statement

The athletic training education program at the University of Nebraska is committed to providing athletic training students with an outstanding educational experience. We are dedicated to creating and maintaining an educational major that surpasses the standards set by the National Athletic Trainers Association, as well as providing a wide variety of practical assignments in modern, well-equipped athletic medicine facilities.

Vision Statement

The University of Nebraska Athletic Training Program will continue to provide an accredited athletic training curriculum to undergraduate students at the University. The athletic training program will remain dedicated to providing a program noted for excellence in the athletic medicine community of Nebraska, as well as in national professional communities.

What is Athletic Training?

The National Athletic Trainers' Association (2016) states that athletic training encompasses the prevention, examination, diagnosis, treatment, and rehabilitation of emergent, acute, or chronic injuries and medical conditions. Athletic training is recognized by the American Medical Association (AMA), Health Resources Services Administration (HRSA), and the Department of Health and Human Services (HHS) as an allied health care profession.



Section 1

History and Accreditation

The University of Nebraska-Lincoln has a rich history in shaping the profession of athletic training. Four legendary athletic trainers: Roland “Duke” LaRue, Paul Schneider, George Sullivan, and current Head Athletic Trainer Jerry Weber, were and are still are instrumental in progressing the profession of athletic training. Their dedication and contributions to the profession of athletic training were recognized by peers and all three have been inducted into the NATA Hall of Fame.

The athletic training program at the University of Nebraska-Lincoln is a rigorous educational program that encompasses two educational components. The didactic component, includes traditional classroom and laboratory instruction, and the clinical component, takes the information that is introduced in the classroom and laboratory and is incorporated into live patient interaction.

The athletic training program has undergone major revisions and advancements in course content since being initially accredited. The components of the initial accreditation were approved and implemented in the spring of 1999; a self-study was submitted to the Joint Review Committee on Educational Programs in Athletic Training (JRC-AT), and a site visit was completed in Fall Semester of 2003. The program was awarded initial accreditation from the Commission on Accreditation of Allied Health Education Programs (CAAHEP) in the summer of 2004. In 2005, accreditation was transferred to the Commission on the Accreditation of Athletic Training Education (CAATE) and continues until 2023.



Section 2

Athletic Training Program Administration

The University of Nebraska-Lincoln Athletic Training Program (UNL ATP) Administration consists of the Program Director, Clinical Education Coordinator, and the University of Nebraska-Lincoln Head Athletic Trainer. The responsibilities of the UNL ATP Administration are to provide leadership and governance for matters that affect the UNL ATP. The UNL ATP will oversee any initial concerns, grievances, and appeals that arise from the UNL ATP. If a concern is brought to the UNL ATP Administration that directly involves one of the administrators, that administrator will be replaced by a member from the Associated Faculty until the concern has been resolved.

UNL ATP Faculty/Medical Director

Core Faculty

Program Director

Dr. Jeff Rudy

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Clinical Education Coordinator

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Associated Faculty

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Medical Director

Lonnie Albers, MD



Chapter 2

Admission Requirements and Policies

Admission to the UNL ATP is competitive and separate from admission to the university. A secondary selective admission process will be used as the formal acceptance process for admission into the UNL ATP. While every attempt has been made to accurately list all program and course requirements. Please refer to the University of Nebraska-Lincoln Undergraduate Bulletin for the official program course and university requirements. The College of Education and Human Sciences (CEHS) reserves the right to make changes to the programs. It is advised that all students meet with academic advisors each semester to determine progress toward graduation.



Section 1

Notice of Nondiscrimination

The University of Nebraska-Lincoln does not discriminate based on race, color, ethnicity, national origin, sex, pregnancy, sexual orientation, gender identity, relation, disability, age, genetic information, veteran status, marital status, and/or political affiliation in its programs, activities, or employment.

The following persons have been designated to handle inquiries regarding discrimination and non-discrimination policies:

Title IX or Discrimination Inquiries:

Institutional Equity and Compliance
128 Canfield Administration Building
Lincoln, NE 68588-0437
(402) 472-3417
equity2@unl.edu

Disability or Discrimination Inquiries:

Christy Horn, ADA/504 Compliance Officer
222 Varner Hall
Lincoln, NE 68583-0745
(402) 472-5738
chorn@nebraska.edu



Section 2

Disability Services

The University of Nebraska-Lincoln is committed to ensuring equal access to curricular and co-curricular opportunities for students with disabilities. Providing a range of services, Services for Students with Disabilities (SSD) implements reasonable accommodations for students with disabilities and offers students the opportunity to contribute and participate in the diverse campus experience at the University of Nebraska-Lincoln.

Additional Information about the Office of Services for Students with Disabilities can be located at the following web site: <http://www.unl.edu/ssd/home>.



Section 3

Athletic Training Program General Overview

The UNL ATP is divided into two phases and typically completed in four years: one year as a professional student and three years as a professional student, also known as an Athletic Training Student (ATS). In some cases, it may take a student more than four years to complete the UNL ATP.

The first phase of the UNL ATP is considered the preprofessional phase. A student will be considered a preprofessional student once they have officially declared a major in Athletic Training. During this phase, the student will work toward completing the requirements for acceptance in the UNL ATP.

The second phase of the UNL ATP is considered the professional phase. Students who have successfully met the requirements for acceptance in the UNL ATP will be considered professional students (ATS). The ATS are divided into 3 individual cohorts distinguished by their academic level (Sophomore, Junior, Senior) in the UNL ATP not by the number of earned credit hours.

During the professional phase of the UNL ATP, the ATS will be required each semester to successfully complete both didactic (traditional classroom) activities and clinical education rotations. During the final semester that the ATS is enrolled in the UNL ATP, they will become eligible to challenge the Board of Certification Examination (BOC).



Section 4

Academic Advising and Course Scheduling

Academic advising for both preprofessional and professional students is completed by the Student Services Center within the College of Education and Health Sciences (CEHS). Students are encouraged to meet with their assigned advisor on regular basis to ensure they are progressing towards meeting the UNL ATP Graduation Requirements.

The Student Services Center is located in 105 Henzlik Hall. To schedule an appointment with an Athletic Training advisor please call (402-472-8624) or visit their website: <https://cehs.unl.edu/cehs/academic-advising-center/>. When scheduling classes with an Athletic Training Advisor in the Student Services Center, it is recommended to have all didactic courses completed by 1:30 p.m. if possible. Clinical education rotations typically occur after 1:30 p.m. during weekdays.



Section 5

Preprofessional Education Program Overview

Prior to being accepted into the Professional Phase of the UNL ATP, students who meet with a CEHS Academic Advisor and officially declare Athletic Training as their major will be required to successfully complete the Preprofessional phase of the UNL ATP. Students participating in the Preprofessional Phase of the UNL ATP will be required to follow the [UNL ATP Patient Clinical Care Policy](#) for Preprofessional Students. The typical application process to the UNL ATP begins during the Fall Semester of the freshman year and will conclude upon successful completion of all UNL ATP prerequisite courses, and the clinical education observation requirements.

In order to maintain ratios of athletic training students to staff that allow for appropriate instruction and supervision in the professional program, the number of preprofessional students admitted to the UNL ATP is limited. Admission is currently capped at 20 students for each cohort. The UNL ATP [application](#) process is competitive. Preprofessional students who apply to become candidates for admission in the UNL ATP will be informed of the Acceptance Committee's decision approximately one week following the completion of the interview process for all candidates.

During the Preprofessional phase the student applying to gain admission in the UNL ATP will be required to successfully complete the UNL ATP Application Process:

1. Complete courses ATHT 145-Introduction to Athletic Training and ATHT 145-First Aid, Treatment, and Management of Athletic Injuries with a grade of B- or higher.
2. Completion of Preprofessional Clinical Education Observation Requirements.
3. A cumulative grade point average of 2.75 or better.
4. Completed UNL ATP Bloodborne Pathogen Training.
5. BOC and UNL ATP approved emergency cardiac care certification.
6. Completed UNL ATP Application and requested documents ([Appendix A](#)).
 - 6.1. Application submission is electronic and completed during the Spring Semester.
7. Completion of an interview with the UNL ATP Acceptance Committee. The members of the UNL Acceptance Committee include:
 - 7.1. Program Director
 - 7.2. Clinical Education Coordinator
 - 7.3. UNL Head Athletic Trainer/Preceptor
 - 7.4. UNL Assistant Athletic Trainer/Preceptor



Section 6

Secondary Selective Admissions Process

Due to the COVID-19 Global Pandemic, the UNL ATP has suspended the observation requirements for the 2020-2021 academic year. It is the goal of the UNL ATP to reinstate the preprofessional student observation requirements when it is deemed safe by the UNL ATP Medical Director.

It is goal of the UNL ATP preprofessional observations to provide a diverse clinical education observation experience for each preprofessional student. Prior to starting clinical education observations, the preprofessional students will be required to successfully complete Bloodborne Pathogen (BBP) training as part of ATHT 145. The clinical education observation assignments are determined by dividing the students alphabetically into the following categories: Upper Extremity, Lower Extremity, Equipment Intensive, and Opposite Gender. During the clinical observation, the preprofessional student will be under the direct supervision of a UNL ATP Preceptor and assigned to a professional student who will serve as a mentor to the preprofessional student. All students wanting to apply to the UNL ATP must have written documentation of a minimum 60 hours of direct athletic training clinical observation, post high school. Athletic Training observation must be accumulated under the direct supervision of a Certified Athletic Trainer that was in good standing with the BOC during the observation period. Students who do not meet the minimum 60 hours of post high school observation or acquire Athletic Training observation hours under the direct supervision of an Athletic Trainer who is not in good standing with the BOC at the time of observation may not be eligible to apply to the UNL ATP.

While enrolled in ATHT 145, the preprofessional student will be required to complete two (2) hours of clinical observation a week at two (2) UNL ATP Clinical Education Rotations for ten (10) weeks (5 weeks at each clinical education rotation site) for a minimum of twenty (20) total hours of clinical observation for the Fall Semester. If a preprofessional student fails to obtain a minimum of twenty (20) hours of clinical observation, their ATHT 145 course grade will be reduced and acceptance into the UNL ATP may be affected. Preprofessional clinical observation hours will be documented by the preprofessional student on the Clinical Observation Hour Log ([Appendix B](#)).

After successful completion of ATHT 145 (minimum grade B-), the preprofessional student will enroll in ATHT 146-First Aid, Treatment, and Management of Athletic Injuries during the Spring Semester. While enrolled in ATHT 146, preprofessional students will continue clinical education observations with the following changes to the clinical observation requirements:



1. Complete four (4) hours of clinical observation a week at two (2) UNL ATP Clinical Education Rotations for ten (10) weeks (5 weeks at each clinical education rotation) for a minimum of forty (40) total hours of clinical observation for the Spring Semester.
2. All Preprofessional Students will be under the direct supervision of a UNL ATP Preceptor and will be assigned to a professional student that will serve as a mentor to the preprofessional student during his/her clinical observation at the mentor's clinical site. If a preprofessional student fails to obtain a minimum of forty (40) hours of clinical observation their ATHT 146 course grade will be reduced and acceptance into the UNL ATP may be affected. Preprofessional clinical observation hours will be documented by the preprofessional student on the Clinical Observation Hour Log ([Appendix B](#)).

At the conclusion of ATHT 146, preprofessional students will be asked to complete an evaluation of their experience as a preprofessional student in the UNL ATP ([Appendix C](#)). This evaluation will be included in the UNL ATP Comprehensive Assessment Plan. This evaluation is voluntary and is not required as part of ATHT 146 or the UNL ATP Application.



Section 7

Professional Student Mentoring Program

Due to the COVID-19 Global Pandemic the UNL ATP has suspended the observation requirements for the 2020-2021 academic year. It is the goal of the UNL ATP to reinstate the preprofessional student Mentoring Program requirements when it is deemed safe by the UNL ATP Medical Director.

To assist preprofessional students during clinical observation, professional students may be asked to serve as mentors. Professional students who serve as mentors will have the following responsibilities to the preprofessional students:

1. Establishing a tentative written clinical observation schedule ([Appendix D](#)) for the preprofessional student that documents opportunities to obtain the minimum number of observation hours for ATHT 145 and ATHT 146.
2. Providing verification of accurate preprofessional student clinical observation hours for ATHT 145 and ATHT 146.
3. Verification of accurate clinical observation hours will be documented and recognized by the signature of the assigned professional student mentor on the clinical observation hour log ([Appendix B](#)).
4. Assisting and verifying preprofessional students complete clinical observation assignments associated with ATHT 145 and ATHT 146.
5. Completing the electronic Preprofessional Student Evaluation ([Appendix E](#)) for their assigned preprofessional student.



Section 8

Emergency Cardiac Care Requirements

Certification in emergency cardiac care is required for acceptance into the UNL ATP. Following acceptance into the UNL ATP all students must maintain current certification in emergency cardiac care as part of the UNL ATP requirements.

Preprofessional students enrolled in ATHT 146 will have an opportunity to obtain a certification in emergency cardiac care by taking the American Red Cross CPR/AED for the Professional Rescuer. Preprofessional and professional students may take any BOC approved emergency cardiac care equivalent course to meet this requirement. A complete list of emergency cardiac care courses accepted by the BOC and the UNL ATP can be located at the following web site:

<http://bocatc.org/ats/maintain-certification/emergency-cardiac-care>

An additional fee is associated with obtaining an emergency cardiac care certification. See Additional Costs Associated with the UNL ATP:

<https://cehs.unl.edu/images/nhs/Anticipated%20Program%20Costs.pdf>



Section 9

NATA Membership

It is recommended but not required the ATS become a student member of the National Athletic Trainers' Association (NATA). As a member of the NATA, the ATS will be granted benefits that include, but are not limited to the NATA Career Center, discounts for attending district and national meetings, as well as a discounted cost for the Board of Certification (BOC) Examination. Additional information on the NATA can be located at www.nata.org.



Section 10

Reapplication Process

Preprofessional students not accepted in the UNL ATP Professional Program following completion of ATHT 146 who wish to remain an athletic training major and who make formal application to the UNL ATP the following year, may do so after completing the following steps exactly as listed below:

1. Speak directly with the UNL ATP Program Director prior to the start of the next fall semester informing them of their plan to reapply to the UNL ATP during the next application period.
2. After speaking with the UNL ATP Program Director, the student must make an appointment and speak directly with the CEHS Academic Advising office prior to the start of the next fall semester informing them of their plan to reapply to the UNL ATP.
 - a. During these meetings, the preprofessional student's deficiencies will be addressed and a plan of action for the preprofessional student will be developed.
 - b. If the preprofessional student accepts and successfully completes the plan of action as outlined, the preprofessional student will be allowed to make formal application to the UNL ATP during the next application period.
 - c. The plan of action will be filed with the CEHS Academic Advising Office and in the preprofessional student's secured portfolio located on Typhon.
 - d. The successful completion of the preprofessional student's plan of action does not guarantee acceptance into the UNL ATP.



Section 11

Criminal Background Checks

All preprofessional students who have accepted into the University of Nebraska Athletic Training Program (UNL ATP) will be required to submit and maintain a current background check through the UNL College of Education and Human Sciences while enrolled in the UNL ATP. Information for completing and maintaining a current background check can be found at: <http://cehs.unl.edu/cehs/cehs-criminal-history-background-checks/>. All background checks must be completed and on file in the UNL College of Education and Human Sciences prior to the start of all professional student clinical education rotations (i.e., ATHT 247 - Clinical Education 1).

The initial background check will cover the first three years of a program (i.e., Sophomore - Senior year). A second Background check will need to be completed if a student takes a gap year while enrolled in the UNL ATP.



Section 12

Technical Standards Policy for Admission

The Athletic Training Program at the University of Nebraska is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care to a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the Athletic Training Program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency (Commission on Accreditation of Athletic Training Education [CAATE]).

All students admitted to the UNL ATP must satisfy the following abilities and expectations as described in the Technical Standards. In the event a student is unable to fulfill the expectations, with or without reasonable accommodation, the student will not be admitted into nor allowed to continue in the UNL ATP. Compliance with the UNL ATP Technical Standards alone does not guarantee a student's eligibility for the BOC Certification Examination.

Candidates for admission and retention in the Athletic Training Program must demonstrate:

1. The mental capacity to assimilate, analyze, synthesize, integrate concepts, and problem solve to formulate assessment and therapeutic judgments and to be able to distinguish deviations from the norm.
2. Sufficient postural and neuromuscular control, sensory function, and coordination to perform appropriate physical examinations using accepted techniques; and accurately, safely, and efficiently use equipment and materials during the assessment and treatment of patients.
3. The ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate judgments and treatment information effectively. Students must be able to understand and speak the English language at a level consistent with competent professional practice.
4. The ability to record the physical examination results and a treatment plan clearly and accurately.



5. The capacity to maintain composure and continue to function well during periods of high stress.
6. The perseverance, diligence, and commitment to complete the athletic training education program as outlined and sequenced.
7. Flexibility and the ability to adjust to changing situations and uncertainty in clinical situations.
8. Effective skills, appropriate demeanor, and rapport that relate to professional education and quality patient care.

An electronic verification of the student's ability to meet these standards will be assessed yearly and stored on Typhon. An example of the UNL ATP Technical Standards policy verification form can be found in [Appendix F](#).



Chapter 3

Professional Education Program

The preprofessional students who are successfully admitted into the UNL ATP will be considered professional students, will be given the title Athletic Training Students (ATS), and begin the three (3) year (six-semester) professional UNL ATP. During this period, the professional students will participate in both, didactic and clinical education activities simultaneously building on knowledge learned from the previous Semester.



Section 1

Course Sequence

Courses with the ATHT prefix are specific to the UNL ATP and contain specific athletic training educational competencies. The educational competencies begin with the first athletic training course (ATHT 145 Introduction to Athletic Training) and build in complexity with each additional ATHT course. Courses with the ATHT prefix must be completed in the order as listed in the Four-Year Plan on following page, and the Undergraduate Catalog (link located below).

Courses that do not have the ATHT prefix may be sequenced in a different order determined by discussions with a CEHS Academic Advisor. An overview of the Athletic Training major, course descriptions, and a Four-Year Plan can be located at the following website:

<https://catalog.unl.edu/undergraduate/education-human-sciences/athletic-training/#fouryearplanstext>



UNL Athletic Training Program 4-Year Plan

Year 1 Preprofessional				Year 2 Professional			
Semester 1 - Fall		Semester 2 - Spring		Semester 3 - Fall		Semester 4 - Spring	
Course	Credit Hour	Course	Credit Hour	Course	Credit Hour	Course	Credit Hour
ATHT 145 Introduction to Athletic Training	3	ATHT 146 First Aid, Treatment, and Management of Athletic Injuries	3	ATHT 246 Prevention and Care of Athletic Injuries	3	ATHT 249 Therapeutic Modalities	3
LIFE 120 Fundamentals of Biology I	3	LIFE 121 Fundamentals of Biology II	3	ATHT 247 Clinical Education I	1	ATHT 248 Clinical Education II	1
LIFE 120L Fundamentals of Biology I Laboratory	1	LIFE 121L Fundamentals of Biology II Laboratory	1	BIOS 214 Human Anatomy	5	PHYS 141 or PHYS 151	4-5
MATH 102, or MATH 103, or MATH 106	2-5	NUTR 150 Career Preparation in Nutrition and Health Sciences	2	ACE 5	3	NUTR 250 Human Nutrition and Metabolism	3
NUTR 100 Healthy Living	3	PSYC 181 Introduction to Psychology	4	Elective	1-2	ACE 7	3
ACE 1	3	ACE 2	3	Total Credits	13-14	Total Credits	14-15
Total Credits	15-18	Total Credits	16				

Year 3 Professional				Year 4 Professional			
Semester 5 - Fall		Semester 6 - Spring		Semester 7 - Fall		Semester 8 - Spring	
Course	Credit Hour	Course	Credit Hour	Course	Credit Hour	Course	Credit Hour
ATHT 345 Evaluation of Athletic Injuries	4	ATHT 245 Organization and Administration of Athletic Training	3	ATHT 445 Advanced Studies in Athletic Training	3	ATHT 446 Medical Aspects of Athletic Training	3
ATHT 347 Clinical Education III	1	ATHT 346 Rehabilitation and Reconditioning	4	ATHT 447 Clinical Education V - Advanced Skills	1	ATHT 448 Clinical Education VI - Advanced Skills 2	1
BIOS 213 Human Physiology	3	ATHT 348 Clinical Education IV	1	CHEM 109 General Chemistry I (ACE 4)	4	CHEM 110 General Chemistry II	4
BIOS 213L Human Physiology	1	NUTR 484 Physiology of Exercise	3	ACE 9	3	Elective	6
EDPS 330 or EDPS 459 or STAT 218	3	ACE 8	3	Elective	3-6	Total Credits	14
NUTR 384 Biomechanics of Human Movement	3	Total Credits	14	Total Credits	14-17		
Total Credits	15						



Section 2

Clinical Education Overview

The UNL ATP has an outstanding clinical education program designed to work directly with information taught in the classroom to provide ATS with well-rounded, hands-on clinical educational experiences. These experiences include opportunities to learn and collaborate in a variety of environments with a diverse group of healthcare professionals. Emphasis is placed on preparing ATS to function in a variety of settings with patients who participate in a wide range of activities. Both the classroom and clinical education components of the UNL ATP are based on the conditions described in athletic training knowledge, skills, and clinical abilities as explained in the Board of Certification Practice Analysis 7th Edition. The purpose of the clinical education component of the UNL ATP is to serve as an extension of the classroom where ATS learn how to incorporate information and skills learned in the classroom to their clinical education experiences.

Clinical education is considered a critical academic piece of the UNL ATP. Athletic training students must register for a clinical class each semester they are enrolled as a professional student in the UNL ATP. Actions performed by an ATS while participating in their clinical education is not considered “work” or “volunteer”.

Clinical education courses do not meet on a regular schedule (i.e., traditional didactic classes). Clinical education meeting times are dependent on the specific circumstances and situations that surround the various clinical education assignments. Clinical education times occur during regular academic hours as well as nights and weekends. At times, these situations may be weather dependent and out of control of the preceptor. Professional communication between the preceptor and the ATS is critical for good clinical education to occur. At the beginning of each clinical education assignment the ATS and the preceptor, together will develop a tentative weekly clinical education schedule that will outline suggested meeting days and times ([Appendix G](#)).

The UNL ATP participates in regular clinical education opportunities that are located off the UNL campus that may include transportation costs (i.e., public transit, or access to an automobile). Clinical education classes take precedence over elective courses, social clubs, and employment. It is expected that ATS will attend all required clinical education assignments. If an ATS can't attend a clinical assignment, it is expected the ATS will contact their preceptor directly with prior advance notice. If the ATS cannot give prior notice, the ATS should contact their preceptor as soon as it is feasible with the reason they missed their clinical education assignment.



As ATS progress through the different levels of the clinical education phase, they will learn how to become a professional that is knowledgeable, skilled, competent, and disciplined. The clinical education component in the UNL ATP allows each ATS to experience unique educational opportunities that provides individualized educational experiences for each ATS. The individualized educational experience allows the ATS to challenge themselves to become more knowledgeable and independent as they progress through the UNL ATP.

Clinical education classes must be taken consecutively and are associated with educational competencies taught the previous semester in a didactic course as part of the UNL ATP required curriculum. The UNL ATP Clinical Education Classes include:

Year 2 - Professional - Sophomore Level

1. ATHT 247 – Clinical Education 1 - (Fall Semester)
2. ATHT 248 – Clinical Education 2 - (Spring Semester)

Year 3 - Professional - Junior Level

1. ATHT 347 – Clinical Education 3 - (Fall Semester)
2. ATHT 348 – Clinical Education 4 - (Spring Semester)

Year 4 - Professional - Senior Level

1. ATHT 447 – Clinical Education 5 - (Fall Semester)
2. ATHT 448 – Clinical Education 6 - (Spring Semester)



Section 3

Online Education Record Tracking

UNL Athletic Training Program uses a web-based electronic educational tracking system called Typhon. Typhon, is used to monitor the educational progress and store program administrative documents used for accreditation. Use of this web-based system has been reviewed by the UNL IT Department and meets the security requirements as required by UNL. Typhon has also been reviewed and meets the requirements as listed by the UNL Office of Services for Students with Disabilities (SSD).

There is no direct cost to the ATS to use this program while enrolled in the UNL ATP, however all ATS are required to use Typhon to record and track their clinical development while enrolled in the UNL ATP.



Section 4

Athletic Training Program Clinical Care Policy

Students enrolled in the Preprofessional phase of the University of Nebraska-Lincoln Athletic Training Program (UNL ATP) are not covered by the UNL ATP liability insurance policy and are not allowed to provide any direct patient care to anyone receiving care for an injury, illness, or disability in any UNL ATP Clinical Education Facility. However, preprofessional students are allowed to only practice clinical skills taught in ATHT 145 and ATHT 146 on fellow preprofessional students and/or ATS enrolled in the UNL ATP as long as the skill being practice is not intended for the direct treatment of an actual injury, illness, or disability.

Athletic Training Students (ATS) enrolled in the professional phase of the UNL ATP are covered by the University of Nebraska-Lincoln liability insurance policy. ATS enrolled in the professional phase of the UNL ATP may provide direct patient care under the direct supervision of a UNL ATP Clinical Preceptor only after the ATS has successfully completed a formal assessment of the skill first, in a classroom and/or laboratory setting, then formally assessed, and the assessment documented in Typhon by a UNL ATP Clinical Preceptor.



Section 5

Clinical Education Placement by Academic Level and Assignment Categories

The focus of each clinical education placement is to provide the Athletic Training Student (ATS) with an authentic realistic athletic training experience, in a learning environment that allows for the integration of athletic training knowledge, skills, and abilities that will lead to professional clinical decision making that promotes autonomous practice. Clinical education placements are specifically designed to build consecutively on knowledge and skills acquired in the classroom.

Clinical education placements are integrated as part of the [UNL Athletic Training Program \(ATP\) academic course sequence \(Four Year Plan\)](#). The clinical education course sequence includes: ATHT 247, ATHT 248, ATHT 347, ATHT 348, ATHT 447, and ATHT 448.

Depending on the time of the year and the clinical education placement, some clinical education sites may continue outside the regular academic schedule. Junior and Senior level ATS may apply for a scholarship provided by the UNL Athletic Medicine Department ([see UNL ATP Scholarship for details](#)). Clinical education sites that may continue outside the regular academic schedule include but are not limited to: Football, Basketball, Baseball, Soccer, Tennis, Softball, and Track and Field). It is expected that ATS who receive the scholarship provided by the UNL Athletic Medicine Department will be available for clinical education activities that meet outside the regular academic schedule.

Athletic Training Clinical Education Assignments (Placements) are only completed with clinical education preceptors that have completed UNL ATP Clinical Preceptor Training. UNL ATP Clinical Preceptor Training is completed on an annual basis. Clinical Preceptors new to UNL ATP must complete New Clinical Preceptor Training prior to ATS placement.

The UNL ATP reserves the right to change or remove a ATS from a clinical preceptor or UNL ATP Clinical Education Site(s) at any time. Any ATS removed from a clinical site for disciplinary reasons will have an infraction report filed with the UNL ATP. Refer to the UNL ATP [Infraction and Dismissal Policy](#) for details.

Clinical Education assignments are made by the UNL ATP Administration that includes the Clinical Education Coordinator (CEC), Program Director (PD), and the Head Athletic Trainer.



The UNL ATP Administration will meet in the spring semester of each year to develop a clinical education schedule to ensure that ATS receives each of the clinical education assignment categories while enrolled in the UNL ATP. After the ATS has been assigned to all of the clinical education categories, the UNL ATP will consider the current career goals, previous experience, strengths, and weaknesses of the ATS when making clinical education assignments. The UNL ATP will not base clinical education placement on specific ATS requests. All UNL ATP clinical education sites are qualified and equipped to instruct and evaluate all UNL ATP clinical education competencies during the academic year.

Clinical education assignments for Sophomore level Athletic Training Students (ATS) enrolled in ATHT 247 and ATHT 248 will be assigned to four (4) clinical education placements (two (2) in ATHT 247 and two (2) in ATHT 248). The intent of the four clinical education placements is to provide each Sophomore level ATS with as much exposure to diverse patient populations in a real-time athletic training environment.

Sophomore level ATS enrolled in ATHT 247 during the Fall Semester will focus on the ability to successfully apply and demonstrate under the direct supervision of the assigned clinical preceptor the educational competencies that were introduced, taught, and evaluated in the classroom during the previous Spring Semester. Sophomore level ATS enrolled in ATHT 248 during the Spring Semester will focus on the ability to successfully apply and demonstrate under the direct supervision of the assigned clinical preceptor, the educational competencies that were introduced, taught, and evaluated in the classroom the previous Fall Semester.

Each clinical education placement will begin on the first day of the semester and last approximately eight weeks. Each ATS will have at least one clinical exposure experience in each of the following clinical education assignment categories:

1. Protective Equipment
2. Non-Sport Patient Population
3. Male Patient Population
4. Female Patient Population
5. Individual Sport Patient Population
6. Team Sport Patient Population
7. Conditions other than Ortho

The clinical education category assignment Conditions other than Ortho will be assigned and completed as part of each clinical education assignment for all levels in the UNL ATP. The clinical skills associated with Conditions other than Ortho will be based on specific clinical skills



that will be initially taught and evaluated in the classroom prior to practicing them in the clinical education setting ([see Athletic Training Program Clinical Care Policy](#)).

The number of Sophomore ATS assigned to clinical education rotations for ATHT 247 and ATHT 248 will be determined by the number clinical spaces available at each clinical site. The number of clinical education spaces at each site will be based on the number of current UNL ATP clinical preceptors associated with a specific clinical site. The intent is to provide higher number patient contacts by maintaining a low ATS to clinical preceptor ratio. The number of clinical spaces for ATS can vary from year to year, depending on the availability of clinical preceptors. As part of the Sophomore level clinical education activities the ATS will serve as a mentor to assist Preprofessional students with becoming familiar with the UNL ATP Clinical Education Settings and clinical education activities.

Clinical education assignments for Junior level ATS enrolled in ATHT 347 and ATHT 348 will be assigned to a single clinical education site for both Fall and Spring Semesters of a single academic year. This year-long clinical educational experience will allow the ATS to gain an understanding of how their assigned clinical site(s) and patient population(s) operate during various times of the year. Junior level ATS enrolled in ATHT 347 during the Fall semester will focus on the ability to successfully demonstrate under the direct supervision of the assigned clinical preceptor the educational competencies that were introduced, taught, and evaluated in the classroom the previous Spring semester. Junior level ATS enrolled in ATHT 348 during the Spring semester will focus on the ability to successfully demonstrate under the direct supervision of the assigned clinical preceptor the educational competencies that were introduced, taught, and evaluated in the classroom the previous Fall Semester.

Clinical education assignments for the Junior level ATS will be determined first, by being assigned to any missing clinical education assignment categories. If the Junior level ATS has completed all clinical education assignment categories then current career goals, previous experience, strengths, and weaknesses of the ATS will be considered. However, the UNL ATP will not base clinical education placement on specific ATS requests. As part of the Junior level clinical education, the ATS will serve as a mentor to assist Preprofessional students becoming familiar with the UNL ATP clinical settings and Sophomore level ATS with incorporating athletic training knowledge, skills, and abilities from the classroom to the clinical setting.

Clinical education assignments for Senior level ATS enrolled in ATHT 447 and ATHT 448 will be assigned to a single clinical education site for both Fall and Spring Semesters of a single academic year. This year-long clinical educational experience will be completed at a different UNL ATP clinical education site from the previous academic year. The Senior level



clinical experience will allow the ATS to gain a deeper understanding of how their assigned clinical site(s) and patient population(s) operate at various times of the year by taking on a more involved and advanced clinical role during their educational experience. As part of the Senior level clinical education the ATS will serve as a mentor to assist Preprofessional students becoming familiar with the UNL ATP clinical settings, and Sophomore, and Junior level ATS with incorporating athletic training knowledge, skills, and abilities from the classroom to the clinical setting.

Senior level ATS enrolled in ATHT 447 during the Fall semester under the direct supervision of their preceptor will focus on the ability to clinically integrate the assigned clinical skills that were introduced, taught, and evaluated in the classroom the previous Spring semester, and the skills taught and practiced in ATHT 445 taken during the same semester. Senior level ATS enrolled in ATHT 448 during the Spring semester under the direct supervision of their preceptor will focus on the ability to successfully demonstrate the clinical integration of the educational standards that were introduced, taught, and evaluated in the classroom the previous Fall Semester as well as skills taught in ATHT 446 taken during the same semester.

UNL Athletic Training Program Clinical Education Sites

While enrolled in the UNL ATP, ATS will have access to clinical education opportunities with a variety of patient populations. Examples of clinical education exposures by Institution:

UNL - Clinical Education Assignment Categories

Protective Equipment	Conditions other than Ortho	Male	Female	Individual	Team	Non-Sport Patient Population
UNL Football	Completed during all clinical education rotations. The degree of clinical education activities will be based on each ATS academic level in the UNL ATP.	Tennis Gymnastics Football Basketball Baseball Track and Field Wrestling	Soccer Track and Field Basketball Tennis Gymnastics Swimming Softball Volleyball	Tennis Swimming Gymnastics Wrestling Track and Field	Football Basketball Baseball Softball Soccer Volleyball	Injury Prevention and Care Center (UNL IPC)

ATP trained clinical preceptor(s) at each clinical location year-round. Sophomores that are assigned to these clinical education settings will have a single eight (8) week rotation during the fall and/or spring semester. The intent is to introduce the Sophomore level ATS to various clinical sites and patient populations, to gain a better and diverse understanding of how the different healthcare professionals and patient populations interact.



Junior and Senior level ATS are assigned to these clinical sites for an entire academic year. This year-long clinical experience allows the ATS to gain an understanding of how each of these sports and patient populations operate during various times of the year.

Concordia University – Clinical Education Assignment Categories

(1 = Clinical Preceptor 1) (2 = Clinical Preceptor 2)

(F = Fall Sport) (W = Winter Sport) (S = Spring Sport)

Protective Equipment	Conditions other than Ortho	Male	Female	Individual	Team
Football (1-F,S)	Completed during all clinical education rotations. The degree of clinical education activities will be based on each ATS academic level in the UNL ATP. (1,2-F,W,S)	Soccer (2-F) Tennis (1-S) Track and Field (2-S) Wrestling (1-W)	Soccer (2-F) Softball (2-S) Tennis (1-S) Track and Field (2-S) Cheer (1-F,W,S) Dance (1-W,S)	Tennis (1-S) Wrestling (1-W) Track and Field (2-S)	Football (1-F) Softball (2-S) Soccer (2-F) Cheer (1-F,W,S) Dance (1-F,W,S)

Lincoln Southwest High School – Clinical Education Assignment Categories

(1 = Clinical Preceptor 1) (2 = Clinical Preceptor 2)

(F = Fall Sport) (W = Winter Sport) (S = Spring Sport)

Protective Equipment	Conditions other than Ortho	Male	Female	Individual	Team
Football (1,2 -F)	Completed during all clinical education rotations. The degree of clinical education activities will be based on each ATS academic level in the UNL ATP.	Track and Field (1,2-F,S) Basketball (1,2-W) Wrestling (1,2-W) Swimming (1,2-W) Soccer (1,2-S) Baseball (1,2-S) Golf (1,2-S)	Track and Field (1,2-F,S) Volleyball (1,2-F) Softball (1,2-F) Basketball (1,2-W) Soccer (1,2-S) Tennis (1,2-S)	Track and Field (1,2-F,S) Wrestling (1,2-W) Swimming (1,2-W) Tennis (1,2-S) Golf (1,2-S)	Football (1,2-F) Volleyball (1,2-F) Softball (1,2-S) Basketball (1,2-W) Soccer (1,2-S) Baseball (1,2-S)

Each of the clinical sites listed above will be divided between two UNL ATP trained clinical preceptors. Sophomore, Junior, and Senior ATS will be assigned to both clinical preceptors for the academic year. Junior and Senior ATS will rotate between each clinical



preceptor during the academic year to gain experience from each patient population. Sophomores that are assigned to this clinical education setting will have a single eight (8) week rotation during the fall or spring semester. The time of year the Sophomore(s) receives the high school clinical assignment will determine which patient population they will gain experience. This clinical rotation will allow the ATS(s) to gain clinical experience in a high school setting with a minor patient population that will compete both in-season and out of season.



Section 6

Clinical Education Hour Policy

ATS enrolled in Clinical education courses will be required to develop with the help of their preceptor a tentative weekly clinical education schedule an example of a tentative weekly schedule has been provided in [Appendix G](#). The tentative schedule will be completed during the first week of the clinical assignment and uploaded in the ATS and preceptor's private portfolio on Typhon.

It is expected that Athletic Training Students will arrive for their assigned clinical education at the predetermined scheduled time. ATS are required to give proper and reasonable advanced notice to their assigned preceptor if they will miss their regular assigned clinical education time or will arrive late. If an ATS fails to give proper and reasonable advanced notice of their absence or late arrival, it could be considered a breach of duty and the ATS may be subject to the UNL ATP Infraction or dismissal policy.

Athletic training students may be scheduled for more than 20 hours of clinical education per week however, they will never be scheduled for more than a total of (40 hours - number of classroom hours). The preceptor will also ensure that compensatory time is given during the semester so that the average hours of clinical education per week will not exceed the maximum number of clinical education hours each ATS may obtain.

Example:

ATS spends 12 hours a week in the classroom, therefore $40 \text{ hours} - 12 \text{ classroom hours} = 28 \text{ hours}$ of clinical education the ATS may obtain per week. If the ATS obtains 32 hours of clinical education in one week due to various circumstances (i.e., competition schedule, weather, etc.), the clinical preceptor must provide 4 hours of compensatory time (no assigned or assumed clinical education duties) to the ATS during the same academic semester the overage of clinical education hours occurred.

Clinical Preceptors may have more than one ATS assigned to them that has different classroom hour totals for a week. As a general guideline (using the $40 - 12$ classroom hours example), the clinical syllabi (ATHT 247, ATHT 248, ATHT 347, ATHT 348, ATHT 447, ATHT 448) indicate the ATS should not average more than 28 clinical education hours a week for the semester.



Students must have one day in every seven-day period with no obligations, either assigned or assumed from the UNL ATP.

ATS are required to accurately record clinical hours from the last seven (7) days on Typhon. Failure to record clinical hours accurately may result in programmatic and/or academic penalties in the clinical education course.

Preceptors assigned to ATS will verify the hours recorded in Typhon are documented accurately.



Section 7

Clinical Education Supervision Policy

Clinical education is primarily supervised by UNL ATP trained preceptors (typically BOC Certified, state licensed Athletic Trainers), or licensed and credentialed healthcare providers associated with the UNL, Concordia University, or Lincoln Public Schools. ATS may only engage in clinical educational activity (athletic training skills) while their preceptor/supervisor is present and can intervene on behalf of the athletic training student and the patient. ATS supervision cannot be performed over the phone, two-way radio, or video conferencing. If the preceptor/supervisor must briefly leave the presence of the student, the ATS must not perform any athletic training duties or skills until the preceptor/supervisor returns. In the absence of the preceptor/supervisor the ATS may perform any skills in which they hold current certification or appropriate state license.

The UNL ATP considers ATS clinical education supervision as an opportunity for the clinical preceptor/supervisor to serve as a mentor to the ATS. As a mentor the clinical preceptor/ supervisor guides the ATS through the clinical decision-making process to promoting the development of ATS autonomy that leads to a competent and professional clinician.



Section 8

Inclement Weather Policy

During inclement weather, safety is the primary concern for the ATS. If inclement weather has occurred or is imminent, the ATS should contact their assigned preceptor prior to departing to determine if the clinical education site is open. ATS are expected to attend their clinical education unless one or more of the following weather-related situations has occurred:

1. University of Nebraska-Lincoln has cancelled courses due to inclement weather <http://bf.unl.edu/policies/winter-weather-policy-and-procedures>.
2. The clinical education site has closed due to inclement weather.
3. The ATS does not feel safe traveling due to dangerous road or weather conditions.



Section 9

Communicable and Infectious Disease Policy

Athletic training students must realize that ill healthcare workers present a risk to the patients they treat and with whom they come into contact. To limit this risk, preprofessional and professional students must follow the requirements listed below and annually read and sign the UNL ATP Communicable and Infectious Disease Policy ([Appendix H](#)) located on Typhon for professional students, and physical copy for preprofessional students.

UNL ATP Communicable and Infectious Disease Policy

1. The athletic training student or preprofessional student who becomes ill with a potentially infectious disease should seek medical help through the medical director, student health service, personal physician, or through other local medical providers.
2. If it is determined that the athletic training student or preprofessional student has any potentially infectious disease, they are asked to relay that information to his or her assigned preceptor and the medical director before reporting to their next clinical education activity.
3. The Medical Director will determine if the athletic training student or the preprofessional student requires examination before returning to his or her scheduled clinical education activity.
4. If the Medical Director determines either through interview or examination that the athletic training student or the preprofessional student should not report for his or her scheduled clinical education activity, he will inform the UNL ATP Program Director, Clinical Education Coordinator, and/or assigned preceptor of his decision.
5. Preceptors may require that an athletic training student preprofessional student who appears ill be examined by an appropriate health care provider prior to reporting to clinical education activities.
6. If it is determined the athletic training student or preprofessional student has been exposed and potentially infected by a bloodborne pathogen, the ATS will be required to follow the UNL ATP Bloodborne Pathogen Policy.



Section 10

Bloodborne Pathogen Training and Exposure Plan

Being an athletic training student does present a small but real health risk. Athletic trainers frequently come into contact with patients who are ill with potentially infectious diseases including bloodborne pathogens. The UNL ATP adheres to the University of Nebraska-Lincoln Environmental Health and Safety Bloodborne Pathogen Exposure Control Plan (<http://ehs.unl.edu/programdocuments/BBP.pdf>) for all UNL ATP and Lincoln Southwest High School clinical education sites. ATS assigned and attending clinical education sites at Concordia University (CUNE) will adhere to the [CUNE Exposure Control Plan for Bloodborne Pathogens](#)). Both documents comply with the Occupational Safety and Health Administration (OSHA) Standard, Occupational Exposure to Bloodborne Pathogens ([29CFR 1910.1030](#)).

Bloodborne Pathogen Training

All preprofessional and professional students associated with the UNL ATP are annually required to successfully complete a web-based OSHA Bloodborne Pathogens training prior to reporting to their assigned clinical observation/education assignments. All preprofessional and professional students must receive a minimum score of 80% on the quiz that follows the training. Students may retake the quiz until a minimum score of 80% has been achieved. The Bloodborne Pathogen Training is provided by the UNL Office of Environmental Health and Safety, and can be located at <http://ehs.unl.edu/web-based-training#BBP>.

1. The training will take place in the fall semester prior to the start of the students clinical observation (preprofessional) or clinical education (professional).
2. Preprofessional students who successfully complete the training and the quiz will receive a certificate of completion that must be printed out and turned into the Program Director.
3. Professional students who successfully completes the training and quiz, they will receive a certificate of completion that must be uploaded into their private portfolio on Typhon.

Immunization Records

All student immunization records are stored and maintained by the University Health Center.

Hepatitis B Vaccine



It is recommended that all Athletic Training Students be vaccinated for Hepatitis B but is not required by the UNL ATP. Students who do not have a Hepatitis B vaccination as part of their immunization records prior to enrolling at the University of Nebraska-Lincoln may request a Hepatitis B vaccination at no additional cost. The immunization will be provided through the UNL Student Health Service. Any additional immunizations students receive as part of the UNL ATP will be added to their immunization record stored at the UNL University Health Center.

Students who do not wish to receive Hepatitis B vaccination may complete the UNL Hepatitis B Virus Vaccination Declination Statement (<http://ehs.unl.edu/ehs-bbp-02.PDF>) as part of the UNL Bloodborne Pathogen/Exposure Control Plan.

Section 11

HIPPA and FERPA Training



Athletic Training Students associated with the UNL ATP will be exposed to sensitive medical documents and information that will be protected under federal law. The UNL ATP takes the protection of this information very seriously. All students, both preprofessional and professional, will be required to have training on both Health Insurance Portability and Accountability Act (HIPPA) and Family Educational Rights and Privacy Act (FERPA) prior to attending their first clinical observation and/or clinical education rotation with the UNL ATP.



Section 12

UNL ATP Scholarship Assistance

University of Nebraska-Lincoln Athletic Training Program offers scholarship assistance through the UNL Athletic Medicine Department for ATS who meet and maintain the required qualifications. The scholarships are awarded to Junior and Senior level ATS to assist with expenses when performing clinical education activities outside the regular university academic schedule. The award amount for the scholarships is determined by the Head Athletic Trainer and the academic level of the ATS. Scholarship applications are distributed by the Head Athletic Trainer prior to the start of the Fall Semester. Scholarship requirements and application examples are located in [Appendix I](#).



Section 13

Athletic Training Student Retention

Athletic training students are required to meet the criteria listed below each semester they are enrolled in the UNL ATP to maintain active status for retention.

1. A minimum cumulative grade point average of 2.75.
2. A minimum ATP course grade point average of 3.0.
3. Completion of required athletic training program courses with a grade of C+ or better.
4. Documentation of successful completion of clinical competencies from each semester.
5. Accurate documentation of clinical education hours that meet, but do not exceed UNL ATP's Clinical Education Hours Policy.
6. Evaluation of satisfactory professional and ethical conduct during enrollment in the UNL ATP.
 - 6.1 Violations of professional and ethical conduct may result in immediate dismissal from the UNL ATP.



Section 14

Athletic Training Student Probation

Athletic training students (ATS) who do not successfully complete all of the requirements for retention will be put on probation for a maximum of one semester. During the probationary period, the ATS will have the following limitations placed on their clinical education experience:

1. The ATS will be limited to half of their assigned clinical education hours.
2. The ATS will not be allowed to assist with providing game/event coverage with their assigned preceptor.
3. The ATS will not be allowed to attend or travel with their assigned preceptor to game/events away from the home facility.

The ATS may be reinstated to regular status in the UNL ATP at the end of the probationary semester following the correction of all deficiencies by the ATS and verified by UNL ATP Administrators. Information regarding the ATS probation will be filed in the secure password protected ATS's Private Portfolio located in Typhon. If the ATS fails to correct the deficiency(s) after one semester, the ATS will be dismissed from the UNL ATP and must reapply for admission.



Section 15

Infraction and Dismissal Policies

ATS and Preprofessional Students are expected to adhere to the policies and procedures of the UNL ATP and clinical education/observation site(s). Students will receive infraction reports ([Appendix J](#)) for failure to abide by the established rules and regulations listed within this policy. The Infraction Report document will be located in the Preceptor's Private Portfolio located on Typhon. Infractions will be administered based on number and severity as follows:

1. A first infraction, depending upon the severity, will result in a verbal reprimand from the preceptor, or UNL ATP faculty member.
2. A second infraction will result in the filing of an Infraction Report Form with the Program Director's office and placed in the student's permanent file on Typhon.
3. A third infraction will result in the filing of an Infraction Report Form and a hearing will be scheduled with the UNL ATP Disciplinary Panel to determine an appropriate penalty or a combination of penalties will be given to the student:
 - a. Temporary suspension from the current clinical education/observation assignment
 - b. Removal from the current clinical education/observation assignment
 - c. Dismissal from the UNL ATP

The UNL ATP Disciplinary Panel will be comprised of the following individuals:

- Program Director
- Clinical Education Coordinator
- UNL Head Athletic Trainer
- Other individuals may be appointed to the panel by the Program Director as needed.

Students may be immediately dismissed from the UNL ATP if the actions are determined by the UNL ATP Disciplinary Panel to be in violation of, but not limited to the following policies:

1. Breach of confidentiality
2. Breach of Duty including any unexcused absences from the UNL ATP educational activities.



3. Unprofessional behavior while representing any group or function associated with UNL, of the UNL ATP.
4. Academic dishonesty including but not limited to falsifying clinical hours, falsifying clinical education documentation, cheating on academic coursework, and plagiarism.
5. Committing an NCAA rule violation.
6. Arrest(s) for crimes involving firearms, violence, crimes against persons at disadvantage (i.e., children, elderly or the handicapped) or drugs will result in a suspension from the program until the case reaches final adjudication.
7. Felony convictions may result in removal from the program.

7.1. Any criminal pleading, regardless of how it is handled within the ATP, may make it impossible for the student to become certified and/or licensed.

8. Any violation of the following:

8.1. UNL Student Code of Conduct

<http://stuafs.unl.edu/DeanofStudents/Student%20Code%20of%20Conduct%20May%20Rev%202014%20a.pdf>

8.2. Nebraska Athletic Training Practice Act

<http://dhhs.ne.gov/publichealth/Documents/Athletic%20Training.pdf>

8.3. BOC Standards of Professional Practice

http://www.bocatc.org/system/document_versions/versions/113/original/boc-standards-of-professional-practice-2018-20180205.pdf?1517845876

8.4. UNL ATP Student Handbook

If the student commits a violation that causes dismissal from the University of Nebraska-Lincoln, the student must follow policies for reinstatement to the University as stated in the Academic Services handbook:

(<http://registrar.unl.edu/resources/AcademicServicesHandbook.pdf>).



Section 16

Appeal and Reinstatement Process

Students who are dismissed from the UNL ATP and wish to reapply to the UNL ATP may appeal the dismissal. Students who wish to appeal their dismissal from the UNL ATP must file a UNL ATP Appeal for Reinstatement Form ([Appendix K](#)) with the UNL ATP Disciplinary Panel within in two weeks (14-days) from the date indicated on the student's letter of dismissal.

The Program Director will distribute the student's completed UNL ATP Appeal for Reinstatement Form along with any supporting documentation provided by the student to the UNL ATP Appeals Panel for review. The UNL ATP Disciplinary Panel will be allowed up to two weeks (14-days) from the date the Program Director received the completed paperwork to review the information and determine a decision for the student's appeal. The student will receive a written notice of decision indicating the results of the student's appeal from the UNL ATP Administration. All documents from the Appeals Process will be stored in the student's private portfolio located on Typhon.

If the Student disagrees with the decision of the UNL ATP Administration, the student may appeal the decision by following the University of Nebraska's Grievance Policy (http://asun.unl.edu/ASUN_NEW/SLS/PDF/appealprocedure.pdf).



Section 17

Program Costs

The UNL ATP maintains a list of associated ATP costs that is updated annually on the following website:

<https://cehs.unl.edu/images/nhs/Anticipated%20Program%20Costs.pdf>



Section 18

Travel for Clinical Education Activities to Events at Away Venues

ATS may be assigned to a clinical education activity that includes teams that travel away from their regular home venues. Traveling with a team to an away venue for an event as part of UNL ATP clinical education is not mandatory for the ATS. If an ATS receives a request from his or her preceptor to travel with the team it is considered a privilege. If a travel opportunity is offered and the ATS decides not to participate in the travel experience, the ATS clinical education grade will not be affected. If a travel opportunity is offered and the ATS accepts the travel opportunity, the assigned preceptor is responsible for ensuring that travel accommodations for the ATS are equal to the preceptor. In addition to the requirements listed in this section, the UNL ATP will also follow the UNL Travel Policy Involving Students: (<http://travel.unl.edu/policies/travel-involving-students>).

Missed classes due to travel assignments will be kept at a minimum.

Students are responsible for providing proof of travel assignment to the instructor, turning assignments in prior to departure and finding out what they missed from another student. Do not expect the course instructor to provide you with this information.

While traveling it is expected the ATS will follow all ethical codes of conduct associated with the UNL ATP and the National Athletic Trainers' Association (NATA).

If an ATS is traveling with a UNL athletic team, they are expected to follow the following additional criteria:

1. Dress up to the team dress code, if not better.
2. Obey team rules, including team curfew.
3. If you are going anywhere without the team, it must be cleared with either the head coach or your supervising preceptor.

Consumption of alcohol while traveling as an ATS is prohibited unless approved by the head coach or supervising preceptor. Consumption of alcohol is strictly prohibited for any athletic training student under the age of 21.



Section 19

Student Transfer Policy

Transfer students are welcome at the University of Nebraska-Lincoln. Students who wish to transfer to the University of Nebraska-Lincoln after completing coursework at another institution of higher education should contact the UNL ATP Program Director prior to transferring to discuss their specific situation and completed coursework.

Details surrounding students who wish to transfer vary. Below is a list of some, but not all of the criteria used by the UNL ATP Administration to assess students who wish to transfer to the UNL ATP:

1. Coursework transfer credit will only be accepted for ATHT 145 and ATHT 146.
2. The transfer student must document the completion of six hours of related athletic training didactic coursework, a minimum of 200 hours of documented athletic training clinical education/observation and provide proof of current first aid and CPR certification.
3. No professional athletic training courses taken outside the UNL ATP will be accepted toward graduation from the UNL ATP.
4. The three-year (six-semester) clinical education will not be shortened.
5. Additionally, the transfer student must meet all other requirements for eligibility in the UNL ATP.
6. An application to the UNL ATP (requested from the program director) and all supporting documentation must be provided to the UNL ATP Program Director one month prior to the start of the academic year the student wishes to transfer to UNL.
7. A transfer student who demonstrates exemplary prior experience will be accepted provisionally to the UNL ATP. Academic course ATHT 247 will be added to the athletic training student's schedule with permission from the program director after all required documentation has been received.
8. The provisional period will last one academic semester (approximately 16-weeks). During the provisional period, the student will be assigned to preceptor for 8-weeks at the Osborne Complex Athletic Training Room and to a preceptor for 8-weeks at the Devaney Center Athletic Training Room. The provisional student will spend 8-weeks with each preceptor and clinical skills associated with ATHT 247 will be assessed.



9. At the end of the provisional period, the clinical skills completed and assessed by the preceptors will be submitted to the program director as partial documentation for full acceptance at regular status into the UNL ATP.
10. Acceptance is contingent on the UNL ATP ability to provide meaningful clinical education experiences to all ATS, while not offending current clinical athletic training student/preceptor ratios.



Chapter 4

Professional Behavior and Expectation Policies

The UNL ATP considers student professional development to be a critical foundation component for becoming a successful athletic trainer. To assist students in becoming successful athletic trainers, the UNL ATP has established professional behavior and expectation guidelines. It is expected that all preprofessional and professional students associated with the UNL ATP will follow these guidelines in addition to all UNL student policies, the [NATA Code of Ethics](#), and the [BOC Standards of Professional Practice](#).



Section 1

Clinical Education Dress Code

It is important that all ATS are easily identifiable and professional looking at all times. ATS are provided several clothing items to be worn as a uniform during clinical education activities at UNL. The uniform is to be clean and presentable at all times. If the ATS is not wearing the proper uniform or following the dress code for their specific clinical education site, the ATS will be asked to leave and may return after changing into the proper attire for the assigned clinical education site.

Clinical education sites not affiliated directly with the University of Nebraska-Lincoln may request a different dress code to be followed by the ATS. If a separate dress code is requested by a clinical education site, options for an appropriate uniform must be made available to the ATS for the duration at that specific clinical education site. If a separate dress code is not requested, the ATS will follow the dress code as requested by UNL clinical education sites.

The ATS must also abide by the following rules while attending all clinical education activities:

1. Blue jeans, tights (i.e., yoga pants), or cycling shorts are not permitted.
2. Shorts with pockets, professional sweats, and t-shirts are acceptable for preprofessional students only. These are not permitted for regular status athletic training students.
3. Absolutely no tank tops, low necklines, advertisements for alcohol or tobacco, fraternity or sorority letters, or logos from other colleges/universities are permitted on clothing at assigned clinical education sites.
4. No hats are to be worn indoors.
5. When traveling, the athletic training students should adhere to the team dress codes.
6. Athletic training issued clothing is to be worn for athletic department business only.
7. No open toed shoes (i.e., flip-flops) are to be worn in any clinical education site. Flat soled, athletic type shoes are required.



8. Shorts and skirts must pass the Hanging Arm Test – Let arms hang at the side of the body; the hem of the shorts or skirt should be lower than the fingertips. If the shorts or skirt do not pass this test, they should not be worn to clinical education activities.
9. Shirt tails must be tucked in at all times. If your shirt is too short to tuck in, the student must change into a different shirt that may be properly tucked. All underwear, including bra straps, should be completely covered by the outer clothing.
10. No facial or oral piercings of any type are permitted. Pierced ear lobes are acceptable, but only stud earrings are to be worn. Any body piercings should be completely covered and not noticeable.



Section 2

Drug and Alcohol Policy

The use of drugs and alcohol while attending clinical education is strictly prohibited. If a preceptor believes that and ATS is under the influence of alcohol and/or drugs the student will be dismissed for the day and an infraction report will be filed and placed in the ATS UNL ATP permanent file. If a second incidence occurs, a second infraction report will be filled and placed in the ATS permanent file. The ATS will also be referred to University Counseling Service, and the ATS will be removed from clinical education until the ATS can verify they have successfully completed an alcohol and drug counseling program. A third incidence will be grounds for immediate dismissal from the UNL ATP.



Section 3

Communication Policy

The development of professional communication is an important skill that will be a daily focus for all students affiliated with the UNL ATP. Students will be required to strive to communicate clearly, effectively, and professionally during all UNL ATP Activities. Contact information for UNL ATP Faculty and preceptors will be located on Typhon.



Section 4

Email Policy

Email will be the primary course of communication between the UNL ATP and students. The email address students use to access UNL resources (i.e., Canvas) will serve as the official and only email account the UNL ATP will use for communication with students. It is expected students will check their email daily (including summer and UNL sponsored breaks/holidays) for UNL ATP related information and keep their email inbox cleaned out so messages can be received. Failure to check email or missing messages due to a full inbox is not an acceptable excuse for missing UNL ATP communication.

When using email for communication students should follow proper email etiquette procedures. Examples of proper email etiquette include but are not limited to:

1. Providing a proper and professional greeting at the beginning of the email. Avoid using first names unless the person has requested to be addressed with his or her first name.
2. Avoiding, slang, improper grammar, or text language.
3. Providing a signature at the conclusion of the email to identify the sender.



Section 5

Mobile Device and Telephone Policy

Do not call or text UNL ATP faculty, or preceptors, for non-professional reasons, unless the preceptor has granted permission, it is an emergency situation outside normal business hours.

Do not call or text patients from personal mobile devices or telephones. All patient communication that requires the use of telephone should not be conducted on a personal telephone or electronic device (i.e., iPad).

The telephones located in clinical education sites should not be used for personal calls. Never use the telephone for long distance or toll calls without prior approval. Personal calls or messages should not be forwarded to the clinical education/observation site telephones or electronic devices.

When answering the telephone at a clinical education/observation site the student should answer the telephone using this format, "Hello, [name of clinical site], this is [name of student], how can I help you?". Always write down messages and include the time and date of the call. All telephone messages should be delivered to the appropriate person the message was intended.



Section 6

HIPAA & FERPA Confidentiality Policy

Protection of patient and student confidentiality is taken very seriously by the University of Nebraska and the UNL ATP, at no time shall patient or student confidentiality be breached. During the time a person is involved with the UNL ATP he or she will have access to information regarding but not limited to information contained in patient records. Information contained within patient records, conversations, or other communication about patients under the care of any UNL ATP affiliates is considered confidential and will not be disclosed for any personal purpose or any manner outside his or her scope of duty.

All preprofessional and professional students associated with the UNL ATP must comply with the Healthcare Information Portability and Accountability Act of 1996 (HIPAA). Specific information regarding HIPAA can be located at: <https://www.hhs.gov/hipaa/for-professionals/>.

Patient records at some clinical education/observation settings affiliated with the UNL ATP may be subject to the protection of Family Education Rights and Privacy Act (FERPA) because they are considered be educational records. Specific information regarding FERPA can be located at: <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

Information regarding Confidentiality of Student Records and Student Health Records (FERPA and HIPAA) at the University of Nebraska-Lincoln can be located through the Office of the University Registrar (<http://heoa.unl.edu/#node-13>). UNL publishes a [FERPA notification](#) that delineates student rights under FERPA. UNL information on confidentiality of student records is published in the Undergraduate Bulletin.

All preprofessional and professional students will be required to complete an annual HIPAA and FERPA Confidentiality Statement ([Appendix L](#)), and complete HIPAA and FERPA training during their first semester of enrollment as a preprofessional or professional student associated with the UNL ATP.



Section 7

Social Media Policy

Social media may be used by UNL ATP Faculty, Preceptors, Preprofessional and Professional Students for personal-related purposes subject to the restrictions set forth in this policy. These restrictions are intended to ensure compliance with legal and regulatory restrictions and privacy and confidentiality agreements. Social media includes items such as blogs, podcasts, discussion forums, and social networks.

The purpose of this policy is to provide the UNL ATP Faculty, Preceptors, Preprofessional and Professional students with requirements for participation in social media, including UNL hosted social media and in non-UNL social media in which the individual's affiliation is known, identified, or presumed.

UNL ATP Students may not use or disclose any member/patient identifiable information of any kind on any social media platform without the express written permission of the member/patient. This includes information about individuals not identified by name, or if there is a reasonable basis to believe the person could still be identified from the disclosed information. The release of personal information without the express written permission of member/patient could constitute a violation of the Health Insurance Portability and Accountability Act (HIPAA), the Family Education Rights and Privacy Act (FERPA), the UNL ATP Social Media Policy, and the UNL ATP Confidentiality Policy.

UNL ATP Students, Preceptors, and Faculty should take precautions to ensure that personal social networking accounts have the appropriate security settings activated.

All social media postings referencing UNL, UNL ATP, or any UNL related items, should include a disclaimer with all postings that state: "The postings on this site are my own and do not represent the views of the University of Nebraska-Lincoln nor the University of Nebraska-Lincoln Athletic Training Program."



Section 8

Relationships and Professional Boundaries

Athletic training students and preprofessional students have a responsibility to promote professional development and to ensure the patients they serve receive the highest quality of care. There are times that personal relationships can impinge on these two responsibilities. Therefore:

1. Dating relationships among student athletes/patients and athletic training students and preprofessional students are discouraged as this might be viewed as creating a conflict of interest. If a dating relationship should develop, the athletic training student or the preprofessional student is asked to notify the head athletic trainer, program director, or clinical education coordinator immediately. The student will be accommodated with a clinical education/observation assignment that does not put them in the chain of care for their partner. It is counseled that the student makes clear distinctions and boundaries with their partner so that the professional environment can be maintained.
2. Casual sexual relationships must be strictly avoided. If such relationships develop and the UNL ATP faculty or preceptors become aware of the relationship, the athletic training student or preprofessional student will be removed from the chain of care of the athlete. If the head athletic trainer, program director, and clinical education coordinator believe that professional environment cannot be maintained despite the transfer, the campus Title IX coordinator will be consulted and removal of the student from the program will be discussed.
3. Casual friendships, working in study groups, and other personal relationships with student athletes are acceptable as long as the student athlete receives no additional benefits as defined by the NCAA.
4. Dating relationships with UNL ATP preceptors and associated staff is not acceptable and violates university ethics guidelines for the staff. Developing personal friendships and professional mentoring relationships is anticipated and encouraged.
5. Personal friendships among athletic training students and preprofessional students is expected and the occasional development of dating relationships are anticipated. There are no restrictions on these types of relationships as long as a professional environment can be maintained. When there is conflict between athletic training students, and/or preprofessional students occurs, it is expected the parties will work out the differences among themselves or with the assistance of their assigned preceptor.



Section 9

Medication Policy

Clinical education sites at the University of Nebraska-Lincoln and Concordia University have access to limited supplies of various over-the-counter (OTC) medications. OTC drugs should not be given out without the approval of the supervising preceptor or full-time staff member.

Prescription medications may only be prescribed by licensed physicians. Students affiliated with the UNL ATP will not have access to prescription medication.

In the rare case an ATS is requested by the supervising preceptor or patient to hold prescription medication during activity, the medication container should be clearly marked with the name of patient and name of the drug. Any medication that is dispensed should be appropriately recorded and returned to the patient or supervising preceptor immediately following the conclusion of the activity.



Section 10

NCAA Rules Policy

Students who major in Athletic Training will have direct contact with student athletes in the clinical setting and possibly in the classroom. It is the UNL ATP Policy that all ATS attend all requested NCAA meetings requested by the UNL Athletic Department.



Section 11

UNL ATP Policies Confirmation and Information Release

Preprofessional and Professional students associated with the UNL ATP will be required to annually complete the UNL ATP Policies Confirmation and Information Release form ([Appendix M](#)) verifying that they have been given access to the current UNL ATP Student Handbook and have read and understand all of the policies associated with the UNL ATP. Completing this form will also give the UNL ATP permission to provide demographic and educational information about the student to the Commission on Accreditation of Athletic Training Education (CAATE) and/or the Board of Certification (BOC) as part of the reporting and/or verification of student credentialing eligibility.



Appendix



Appendix A

UNL ATP Application

This form will be an electronic survey completed by the Preprofessional students enrolled in ATHT 146. Preprofessional students not enrolled in ATHT 146 will be receive an electronic copy to complete and return to the Program Director.



Appendix C

Preprofessional Student Experience Evaluation

This form will be an electronic survey completed by the Preprofessional students enrolled in ATHT 146. Preprofessional students not enrolled in ATHT 146 will also receive an electronic copy to complete and return to the Program Director.



Appendix D

Tentative Clinical Observation Schedule

This form will be distributed as part of courses ATHT 145 and ATHT 146 prior to the start of the of each clinical observation.

Preprofessional Student Clinical Observation Tentative Schedule

Student Name: _____ Rotation #: _____ Semester: _____ Year: _____

ATS Mentor: _____ Mentor Signature: _____ Preceptor: _____

Directions

The Preprofessional Student (PPS) and the ATS, along with the Preceptor should work together to complete a tentative clinical observation schedule for the length of the rotation. The schedule created is considered tentative and should allow for unexpected and uncontrollable changes in the clinical education schedules (i.e., changes in practice or event times). This tentative schedule will be used as a reference if concerns are raised about the PPS attendance at their assigned clinical observation.

1. PPS must provide a schedule of their academic classes for the semester in the table listed below during the first day of the clinical observation assignment.
2. The ATS Mentor and Preceptor will use the PPS's class schedule and develop a tentative clinical observation schedule for the rotation listed above and returned to the PPS.
3. The completed tentative clinical education schedule should be uploaded to ATrack (by the PPS) by the end of the first week of the clinical observation assignment. If the PPS does not have an ATrack account, it will be submitted to the Clinical Education Coordinator by the end of the first week of the clinical observation assignment.
4. It is recommended the ATS Mentor & Preceptor keep a copy of the tentative schedule for their reference.

Things to consider when completing the tentative schedule

1. UNL ATP Core Classes take priority over Clinical Observation Experiences
2. Clinical Observations take priority over other obligations (i.e., outside employment, social clubs, etc.).
3. PPS may be excused for emergencies at the discretion of the Preceptor and UNL ATP Administration.
4. PPS must not be assigned clinical observation hours that exceed the UNL ATP PPS Clinical Education Observation Policy.
5. Refer to the UNL ATP Student Handbook detailed explanation on UNL ATP Policies.

PPS Class Schedule

Class Time	Monday	Wednesday	Friday	Class Time	Tuesday	Thursday
8:30 - 9:20				8:00 - 9:15		
9:30 - 10:20				9:30 - 10:45		
10:30 - 11:20				11:00 - 12:15		
11:30 - 12:20				12:30 - 1:45		
12:30 - 1:20				2:00 - 3:15		
1:30 - 2:20				3:30 - 4:45		
2:30 - 3:20				5:00		
3:30 - 4:20				6:00		
4:30 - 5:20				7:00		
6:00						

Tentative Clinical Observation Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6:00 AM							
7:00 AM							
8:00 AM							
9:00 AM							
10:00 AM							
11:00 AM							
12:00 PM							
1:00 PM							
2:00 PM							
3:00 PM							
4:00 PM							
5:00 PM							
6:00 PM							
7:00 PM							
8:00 PM							



Appendix E

Preprofessional Student Evaluation

This form will be an electronic evaluation completed by ATS enrolled in the UNL ATP. The purpose of this form is to provide ATS input in the selection of new ATS.



Appendix F

Technical Standards

This form will be distributed as an electronic form as part of course ATHT 145, and students reapplying to the UNL ATP not enrolled in ATHT 146. All Professional students will complete the electronic form in Typhon at the beginning of each academic year.

Technical Standards Policy Admission Verification

1 I certify that I have read and understand the Technical Standards Policy for Admission and recognize that they must be satisfied before I will be considered for admittance or retention into the Athletic Training Program. By indicating "yes", I verify that I meet the listed standard.

▶ Response Required

	No	Yes
Mental capacity to assimilate, analyze, synthesize, integrate concepts and problem solve.	<input type="radio"/>	<input type="radio"/>
Sufficient postural and neuromuscular control, sensory, function, and coordination to perform appropriate physical examinations.	<input type="radio"/>	<input type="radio"/>
Ability to communicate effectively and sensitively with patients and colleagues.	<input type="radio"/>	<input type="radio"/>
Ability to record the physical examination results and treatment plan clearly and accurately.	<input type="radio"/>	<input type="radio"/>
Capacity to maintain composure and continue to function well during periods of high stress.	<input type="radio"/>	<input type="radio"/>
Perseverance, diligence and commitment to complete the Athletic Training Program.	<input type="radio"/>	<input type="radio"/>
Flexibility and the ability to adjust to changing situations and uncertainty in clinical situations.	<input type="radio"/>	<input type="radio"/>
Affective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.	<input type="radio"/>	<input type="radio"/>

2 By signing I state that I have answered the statements above accurately and to the best of my ability.

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name

Clear Signature



Appendix G

ATS Tentative Written Schedule

This form will be distributed as part of Clinical Education courses prior to the start of each clinical education rotation.

Athletic Training Student Clinical Education Tentative Schedule

Student Name: _____ Rotation # _____ Semester: _____ Year: _____

ATS Mentor: _____ Mentor Signature: _____ Preceptor: _____

Directions

The Preprofessional Student (PPS) and the ATS, along with the Preceptor should work together to complete a tentative clinical observation education schedule for the academic semester listed above. The schedule created is considered tentative and should allow for unexpected and uncontrollable changes in the clinical education schedules (i.e., changes in practice or event times). This tentative schedule will be used as a reference if concerns are raised about the PPS attendance at their assigned clinical observation.

1. PPS must provide a schedule of their academic classes for the semester in the table listed below during the first day of the clinical observation assignment.
2. The ATS Mentor and Preceptor will use the PPS's class schedule and develop a tentative clinical observation schedule for the rotation listed above and returned to the PPS.
3. The completed tentative clinical education schedule should be uploaded to ATrack (By the PPS by the end of the first week of the clinical observation assignment).
4. It is recommended the ATS Mentor & Preceptor keep a copy of the tentative schedule for their reference.

Things to consider when completing the tentative schedule

1. UNL ATP Core Classes take priority over Clinical Observation Experiences.
2. Clinical Observations take priority over other ATS obligations (i.e., outside employment, social clubs, etc.).
3. PPS may be excused for emergencies at the discretion of the Preceptor and UNL ATP Administration.
4. PPS must not be assigned clinical observation hours that exceed the UNL ATP PPS Clinical Education Observation Policy.
5. Refer to the UNL ATP Student Handbook detailed explanation on UNL ATP Policies.

ATS Class Schedule

Class Time	Monday	Wednesday	Friday	Class Time	Tuesday	Thursday
8:30 - 9:20				8:00 - 9:15		
9:30 - 10:20				9:30 - 10:45		
10:30 - 11:20				11:00 - 12:15		
11:30 - 12:20				12:30 - 1:45		
12:30 - 1:20				2:00 - 3:15		
1:30 - 2:20				3:30 - 4:45		
2:30 - 3:20				5:00		
3:30 - 4:20				6:00		
4:30 - 5:20				7:00		
6:00						

Tentative Clinical Education Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6:00 AM							
7:00 AM							
8:00 AM							
9:00 AM							
10:00 AM							
11:00 AM							
12:00 PM							
1:00 PM							
2:00 PM							
3:00 PM							
4:00 PM							
5:00 PM							
6:00 PM							
7:00 PM							
8:00 PM							



Appendix H

UNL ATP Communicable and Infectious Disease Policy

This form will be located on Typhon for Professional Students. Preprofessional students will complete an electronic copy as of ATHT 145.

Communicable and Infectious Disease Policy

1 As a student in the University of Nebraska - Lincoln Athletic Training Program (UNL ATP) you are required to carefully review and indicate with your signature and typed name below that you have been given access, have read, and agree to comply with the current University of Nebraska - Lincoln Athletic Training Program (UNL ATP) Communicable and Infectious Disease Policy. Failure to comply with the policies listed below may result in disciplinary action from the UNL ATP.

1. The athletic training student who becomes ill with a potentially infectious disease should seek medical help through the Medical Director, student service, personal physician, or other local medical providers.
2. If it is determined the athletic training student has any potentially infectious disease, they are asked to provide this information to their assigned preceptor, and Medical Director before reporting to their next clinical education activity.
3. The Medical Director will determine if the athletic training student requires examination before returning to their scheduled clinical education activity.
4. If the Medical Director determines either through interview or examination the athletic training student should not report for their scheduled clinical education activity, the student will inform the UNL ATP Program Director, Clinical Education Coordinator, and/or assigned preceptor of his decision.
5. Preceptors may require an athletic training student who appears ill to be examined by an appropriate health care provider prior to reporting to clinical education activities.
6. If it is determined an athletic training student has been exposed and potentially infected by a bloodborne pathogen, the athletic training student will be required to follow UNL ATP Bloodborne Pathogen Policy.

2 By signing and typing my first and last name below, I certify that I have been given access, have read, and agree to comply with the current UNL ATP Communicable and Infectious disease Policy

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name

Clear Signature



Appendix I

UNL ATP Scholarships

UNL ATP Scholarship Application can be obtained by contacting the Head Athletic Trainer.



Junior Student Athletic Training Education Scholarship



Students going into their junior year in the athletic training major in the College of Education and Human Sciences are eligible to apply for a \$800.00 academic scholarship.

Eligibility requirements for this scholarship are as follows:

1. Student must have met senior student standards.
2. Student must carry an overall GPA of 2.75
3. Student must have completed 500 hours of clinical observation.
4. Student must be enrolled as a full-time student at UNL. (12 hours)

Application form attached. Return applications to Jerry Weber via letter or email.

Applications due by: Date Indicated by the Head Athletic Trainer





**Senior Student
Athletic Training Education
Scholarship**



Students going into their senior year in the athletic training major in the College of Education and Human Sciences are eligible to apply for a \$1200.00 academic scholarship.

Eligibility requirements for this scholarship are as follows:

1. Student must have met senior student standards.
2. Student must carry an overall GPA of 2.75
3. Student must have completed 1000 hours of clinical observation.
4. Student must be enrolled as a full-time student at UNL. (12 hours)

Application form attached. Return applications to Jerry Weber via letter or email.

Applications due by: Date Indicated by the Head Athletic Trainer



Appendix J

Infraction Report

University of Nebraska-Lincoln
Department of Nutrition and Health Sciences
Athletic Training Program

Infraction Report Form

Preprofessional and Professional students associated with the University of Nebraska-Lincoln Athletic Training Program (UNL ATP) will receive infractions for failure to comply with established rules and regulations set forth in the ATP Student Handbook and/or the NATA Code of Ethics. Infractions may result in a verbal reprimand, a written infraction report being filed with the Program Director of the UNL ATP, a temporary suspension and/or removal from the current clinical observation/education assignment, or dismissal from the UNL ATP.

Name of Athletic Training Student: _____

Date of Infraction: _____

Name of person filing the report: _____

Position of person filing the report: _____

Infraction description:(please be as detailed as possible, submit by email to the Program Director)

Signature of person filing report

Date

Athletic Training Student Comments:

Signature of Athletic Training Student

Date

For use by UNL ATP Disciplinary Panel only:

Number of infractions reported for this situation: ___1___ ___2___ ___3___ ___4___ ___5___

Penalty: Temporary Suspension ___ Removal from Clinical Site ___ Dismissal from UNL ATP ___



Appendix K

UNL ATP Appeal for Reinstatement

UNL ATP Appeal for Reinstatement forms can be requested by the student from the UNL ATP Program Director.

University of Nebraska-Lincoln
Athletic Training Program
Appeal for Reinstatement

PERSONAL INFORMATION

Last Name: _____ First Name: _____ M.I.: _____

Email: _____ Phone Number: _____

Street Address: _____ City: _____ State: _____ Zip: _____

UNL ID Number: _____

Date of Dismissal from UNL ATP: _____

Reason for dismissal from the UNL ATP (May attach additional pages if needed):

____ I understand that submission of this appeal does not guarantee reinstatement to the UNL ATP.

____ I understand that I must submit this form along with any supporting documentation requested by the UNL Disciplinary Panel as listed in the letter of dismissal.

____ I have provided a written letter stating my intent to appeal the decision of my dismissal from the UNL ATP, how I have learned from my actions that caused my dismissal, and how I will change so I may progress toward graduation and become eligible for the BOC Examination.

Signature of person filing report

Date

For use by UNL ATP Disciplinary Panel only:

Number of infractions reported for this situation: ____ 1 ____ 2 ____ 3 ____ 4 ____ 5

Penalty: ____ Temporary Suspension ____ Removal from Clinical Site ____ Dismissal from UNL ATP



Appendix L

HIPAA/FERPA and Confidentiality Statement

This form will be located on Typhon for Professional Students. Preprofessional students will complete an electronic copy as part of ATHT 145.

HIPAA / FERPA and Confidentiality Statement

1 I understand that during my time as an athletic training student / preprofessional student with the University of Nebraska - Lincoln Athletic Training Program (UNL ATP), I may have exposure to confidential medical information. I agree that I will not discuss or disclose any medical information pertaining to a patient/athlete with anyone outside the UNL ATP including but not limited to:

- Other patients/athletes
- Parents
- Coaches
- Scouts
- Classes outside the UNL ATP
- Anyone not associated with the UNL ATP

2 By signing and typing my first and last name below, I have received HIPAA and FERPA training from the UNL ATP, and I understand, and agree to the UNL HIPAA / FERPA, and Confidentiality Statement and failure to comply with the policy may result in my dismissal from the UNL ATP.

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name

Clear Signature



Appendix M

UNL ATP Policies Confirmation and Information Release

This form will be located on Typhon for Professional Students. Preprofessional students will complete an electronic copy of ATHT 145.

Policies Confirmation & Information Release

1 By signing this form, I certify that I have been given access, have read, and agree with the current University of Nebraska-Lincoln Athletic Training Program (UNL ATP) Student Handbook policies and procedures. I also give consent to disclose my education records only to authorized representatives of this institution, or a member of the Commission on the Accreditation of Athletic Training Education (CAATE), and the Board of Certification (BOC) as part of the UNL ATP accreditation process, and/or verification of student credentialing eligibility. I understand that by signing this form, all records at the University of Nebraska-Lincoln and any other educational institution I attended are part of my education records.

These records are protected by The Family Educational Rights and Privacy Act of 1974, and they may not be disclosed without my consent. I give consent to disclose only to authorized representatives as described above to the following documents:

- This form
- Any transcript from my high school, this institution, and correspondence (e.g. testing, sites and dates, and letters of test-score certification or appeal or conduct of nonstandard testing)
- Records concerning my financial aid
- Any other papers or information pertaining to my attendance at the University of Nebraska-Lincoln.

I agree to disclose these records to evaluate my academic progress and for purposes regarding academic advisement and maintain regular status in the UNL ATP. This consent form is valid from the date below until the withdrawal of the consent is received in writing.

2 I certify I have been given access, have read, and agree with the current UNL ATP Student Handbook policies and procedures. I also give consent to disclose my educational records to individuals listed within this release.

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name

Clear Signature 



Related Glossary Terms

Academic Plan

The Document that encompasses all aspects of the student's classroom, laboratory, and clinical experiences. Also known as curriculum plan.

Affiliation Agreement

Formal, written document signed by administrative personnel, who have the authority to action behalf of the institution of affiliate, of the sponsoring institution and affiliated site. This agreement defines the roles and responsibilities of the host site, the affiliate, and the student.

Athletic Training Student/Professional Student

A student who is formally admitted into the athletic training program.

Clinical Education

The application of athletic training knowledge, skills, and clinical abilities on the actual patient base that is evaluated, and feedback provided by the preceptor.

Clinical Site

A physical area where clinical education occurs

Comprehensive Assessment Plan

The process of identifying program outcomes, collecting relevant data, and analyzing those data, then making a judgment on the efficacy of the program in meeting its goals and objectives.

Course/Coursework

Courses involve classroom (didactic), laboratory and clinical learning experience.

Degree

The award conferred by the college or university that indicates the level of education (baccalaureate or masters) that the student has successfully completed in athletic training.

Direct Patient Care

The application of athletic training knowledge, skills, and clinical abilities on an actual patient.

Emergency Action Plan

A venue-specific "Blueprint" used for the management of medical emergencies.

Faculty

An individual who has full faculty status, rights, responsibilities, privileges, and full college voting rights as defined by institution policy and that are consistent with similar positions at the institution necessary to provide appropriate program representation in institutional decisions. Additionally, faculty are defined as follows:



Core faculty – Administrative or teaching faculty devoted to the program that has full faculty status, rights, responsibilities, privileges, and full college voting rights as defined by the institution. This person is appointed to teach athletic training courses, advise, and mentor students in the AT program. At minimum, this must include the Program Director and one (1) additional faculty member. Core full-time faculty report to and are evaluated and assigned responsibilities exclusively by the administrator (Chair or Dean) of the academic unit in which the program is housed.

Associated faculty – Individual(s) with a split appointment between the program and another institutional entity (e.g., athletics or another institutional department). These faculty members are evaluated and assigned responsibilities by two different supervisors.

Adjunct faculty - Individual contracted to provide course instruction on a full-course or partial-course basis, but whose primary employment is elsewhere inside or outside the institution. Adjunct faculty may be paid or unpaid.

Fees

Institutional charges incurred by the student other than tuition and excluding room and board.

Goals

The primary or desired results needed to meet an outcome. These are usually larger and longer term than objectives.

Health Care Professional

Athletic Trainer, Chiropractor, Dentist, Registered Dietician, Emergency Medical Technician, Nurse Practitioner, Nutritionist, Occupational Therapist, Optometrist, Orthotist, Paramedic, Pharmacist, Physical Therapist, Physician Assistant, Physician (MD/DO), Podiatrist, Prosthetist, Psychologist, Registered Nurse, or Social Worker. These individuals must hold a current credential to practice the discipline in the state and whose discipline provides direct patient care in a field that has direct relevancy to the practice and discipline of Athletic Training. These individuals may or may not hold formal appointments to the instructional faculty.

Infectious Disease

A disease caused by microorganisms entering the body. An infectious disease may or may not be contagious.

Laboratory

A setting where students practice skills on a simulated patient (i.e., role playing) in a controlled environment.

Medical Director

The physician who serves as a resource regarding the program's medical content. There is no requirement that the medical director participates in the clinical delivery of the program.

Objectives

Sub-goals required to meet the larger goal.



Outcome (Program)

The quantification of the program's ability to meet its published mission. The outcome is generally formed by multiple goals and objectives.

Outcome Assessment Instruments

A collection of documents used to measure the program's progress towards meeting its published outcomes. Examples of outcomes assessment instruments include course evaluation forms, employer surveys, alumni surveys, student evaluation forms, preceptor evaluation forms, and so on.

Physician

A medical doctor (MD) or Doctor of Osteopathic Medicine (DO) who possesses the appropriate state licensure.

Preceptor

A certified/licensed professional who teaches and evaluates students in a clinical setting using an actual patient base.

Preprofessional Student

A student who is not formally admitted into the program. Preprofessional students may be required to participate in non-patient activities as described by the term Directed Observation Athletic Training.

Retention

Matriculating through the AT program culminating in graduation.

Secondary Selective Admissions Process

A formal admission process used for acceptance into the AT major following acceptance into the institution.

Technical Standards

The physical and mental skills and abilities of a student needed to fulfill the academic and clinical requirements of the program. The standards promote compliance with the Americans with Disabilities Act (ADA) and must be reviewed by institutional legal counsel.

