**BORC Service Request Intake Form**

BORC users must have an approved IBC protocol for the work they request BORC to do. Please contact a staff member prior to submit any samples to verify sample preparation. To submit a service request, please provide all information in this form as accurately as possible. Please DO NOT PROCEED with shipping or delivery of your samples until you have received an approval email. You should receive an email of approval or asking to provide additional information in 24hrs.

**New User**

Please check if you have not submitted samples with us previously. [ ]

Today's Date 

Name 

Email Address 

Position 

User Type

NU System

Academic (Non-NU)

Industry

Institution Name\* i.e. University of Nebraska – Lincoln



Department 

PI Name 

PI email 

UNL IBC protocol # 

Service type 

Number of Samples 

Sources of samples

Human

Animals i.e. mouse 

Type of the Samples\*

Tissues

Cells

DNA

RNA

Blood

Do the samples contain recombinant, transgenic materials?\*

Yes. Please provide the names of genes, gene source and plasmids.



No

Do the samples contain toxic/infectious components requiring BSL2 or higher containment?\*

Yes

No

Anticipated Sample/Results Delivery Method\*

How will you be getting your samples to us?

Hand Delivery

Inter-Campus Mail

UPS

FedEx

Other 

Additional Information

Is there anything else we should know? Include information from any previous discussions as we work directly from this submission form only.

