

## **CEHS Student Professional Development (Conference) Grant Program**

The CEHS Student Professional Development (Conference) Grant Program provides funds for graduate and undergraduate students to participate in a professional meeting, conference, or other training or professional development experience. The **goals** of this program are to promote the professional growth of CEHS undergraduate and graduate students, and provide support to attend conferences (virtual or live) to disseminate research findings. Secondly, support for engagement in trainings or other related activities may be possible.

### **Award Allowances:**

Individual awards of **up to \$500** are possible. Funds can be used for registration fees, airfare, mileage, per diem, lodging and other expenses. (Note that out of state travel funds are only available when such travel is allowed; i.e., there is no University travel ban in place.) Students who have received an award within the past 24 months will not be eligible for new funding.

### **Eligibility for Funding:**

1. Student must be matriculated in an academic program (i.e., working toward a degree) in the College of Education and Human Sciences. Both graduate and undergraduate students are eligible.
2. Student must be in good academic standing. Preference will be given to graduate or undergraduate students with "B" average (3.0 GPA) or better.
3. Priority will be given to students who have an active role in presenting research (especially as lead author).
4. Preference will be given to students whose research presentation aligns with the CEHS strategic priorities emphasizing diversity, equity, and inclusion; thriving young children; strong communities; and accessible health and wellness.

### **Application Procedures:**

Submit your application via email to Sandie Hager (shager2@unl.edu). Complete applications include the **application form** and **two attachments**, all merged as one pdf file:

1. A statement prepared by the student of no more than 250 words summarizing:
  - student's goal for attending the meeting/conference
  - the research to be presented
  - student's contribution or role in the event (e.g., lead presenter, co-presenter)
  - alignment with the CEHS [grand visions](#)

- relative importance of student's attendance at this conference or event to their professional growth

2. A 3-5 sentence statement from the student's advisor describing their academic progress and the significance of their participation in this conference or event.

### **Funding Cycles and Due Dates:**

Awards will be made across two funding cycles (Fall and Spring). At least two awards will be made per year across the two funding cycles. Receipts for out-of-pocket expenses will be required for reimbursement.

Applications for the Fall cycle are due **May 1**; announcements of awards will be made by May 15. The Fall cycle will support activities occurring between July 1 and December 31.

Applications for the Spring cycle are due **December 1**; announcements of awards will be made by January 1. The Spring cycle will support activities occurring between January 1 and June 30.

### **Review Process:**

Applications will be reviewed by the CEHS Research Committee. Decisions will be based on the student's contribution to the work, the relative importance of the conference or event to advancing the student's career, the student's academic progress, and the availability of funding.

### **Summary of Dates**

<b>Cycle</b>	<b>Due Date</b>	<b>Award Date</b>	<b>Activities</b>
Fall	May 1	May 15	July 1 – Dec 31
Spring	Dec 1	Jan 1	Jan 1 – June 30

Questions regarding this program or eligibility for funding should be directed to Susan Sheridan, Associate Dean for Research and Creative Activity;  
[ssheridan2@unl.edu](mailto:ssheridan2@unl.edu).

## CEHS Student Professional Development Grants Application Form

Submit with accompanying information to Sandie Hager ([shager2@unl.edu](mailto:shager2@unl.edu))

Student Name:

Date of submission:

Major/specialization:

Degree sought:

Address:

NUID:

E-mail:

Phone:

Name of Conference or Professional Event (no acronyms, please):

Sponsoring Organization:

Dates of Conference/Event:

Title of Research Paper to be Presented (if applicable):

\* Please attach confirmation of acceptance.

How will you be attending this event?    ☐ Live    ☐ Virtual

- If live, what is the location of this event (city, state, country)?

What is the scope of this conference/event?

☐ Regional    ☐ National    ☐ International

	Amount
Registration fees	
Airfare/Mileage	
Ground transportation (e.g., taxi, service)	
Lodging	
Per diem	
Materials/Supplies (e.g., copies, poster)	
<b>Total Request</b>	

Applicant Signature: