Application requirements for students interested in a pK-12 Masters degree, EdD Joint degree or Curriculum Supervisor, Principal, or Superintendent administrative certification/endorsement

Students who wish to pursue the above listed programs must

- Hold a current Standard Teaching Certificate from Nebraska or a credential recognized as equivalent to a Nebraska Standard Teaching Certificate
- Provide evidence of a minimum of two years of full-time teaching experience at the grade level(s) relevant to the desired administrative certificate/endorsement
- Provide evidence of the completion of acceptable Human Relations Training (or understand that TEAC 861 or other approved course will be added to the 36 hour program of study)
- Provide evidence of the completion of acceptable Special Education Training (or understand that an additional 3 hours of course work will be added to the 36 hour program of study)

Administrative Certification/Endorsement for states other than Nebraska

The Department of Educational Administration provides approved programs that satisfy the requirements for a Nebraska Administrative and Supervisory Certificate, at either the standard or professional level, with administrative endorsements that will qualify individuals for employment as administrators in Nebraska PK-12 schools and districts. It is the responsibility of out-of-state applicants to identify whether or not the programs offered by EDAD meet the requirements of their respective state and identify any additional deficiencies that would be required prior to that state issuing an administrative certificate or endorsement.

Criminal History/Background Checks

All students pursuing PK-12 administrative certification/endorsement will be admitted contingent on the successful completion of a criminal history/background check prior to enrolling in courses leading to the certification/endorsement. Note that payment of $25 fee is required and will be explained to the student after being admitted.

Portfolio Requirement

Students pursuing either principal or superintendent certification/endorsement are required to complete a portfolio containing evidence that they have met the established standards for the credential. Effective with the Fall 2013 semester, all students pursuing administrative certification/endorsement will be required to maintain an active Foliotek account. Costs for a Foliotek account range from $59 for two years to $125 for six years. A variety of activities in the courses required for certification/endorsement can be used to demonstrate that an individual has met the standards and, with an active account, the student can immediately upload artifacts into the portfolio.