



Adding a Provisional Endorsement Through the Nebraska Department of Education (NDE) and UNL

Adding a Provisional Endorsement in a Specific Area (i.e., ECSE, VI, DHH)

A provisional endorsement can be added to a regular teaching certificate. Currently enrolled UNL students wishing to add a provisional endorsement in a specific area of special education must meet the following criteria through UNL **prior** to completing an application with NDE:

1. Have employment or an employment offer in the specific area for which a provisional is being requested
 - Employer must email the Certification Officer, Dr. Sara Skretta (sskretta2@unl.edu) indicating offer of hire, start date, and request for provisional endorsement in the specific area
2. Hold a current Nebraska teaching certificate
3. Be admitted to the UNL Graduate College (<https://www.unl.edu/gradstudies/home>)
4. Be admitted to either the Graduate Certificate or Master's Degree Program (<https://cehs.unl.edu/secd/>)
5. Have an official UNL program of study set up by an academic advisor associated with the desired endorsement area. Contact Jill England at jill.english@unl.edu or 402-472-2141.
6. Have a copy of the official program of study on file with the Certification Officer (can be forwarded by advisor)
7. Have completed 50% of the program of study.

To Apply with the Nebraska Department of Education

1. Go to the NDE website (<https://www.education.ne.gov/tcert/>)
2. In Section B, select **Adding Endorsement** and follow the directions. Please note you will refer to #6, **Adding a Provisional Endorsement** (not #7).
3. Complete all required information.

Please note that the provisional endorsement is **valid for three years** and is **NOT** renewable.

Should you have questions about your NDE application, please contact the NDE Teacher Certification office at 402-471-0739 or nde.tcrtweb@nebraska.gov.

Adding a Provisional Endorsement as a Special Education Generalist

A provisional endorsement can be added to a regular teaching certificate. Currently enrolled UNL students wishing to add a provisional endorsement as a special education generalist, must meet the following criteria through UNL **prior** to completing an application with NDE:

1. Have employment or an employment offer in the specific area for which a provisional is being requested
 - Employer must email the Certification Officer, Dr. Sara Skretta (sskretta2@unl.edu) indicating offer of hire, start date, and request for provisional endorsement in the specific area
2. Hold a current Nebraska teaching certificate
3. Be admitted to the UNL Graduate College (<https://www.unl.edu/gradstudies/home>)
4. Be admitted to either the Graduate Certificate or Master's Degree Program (<https://cehs.unl.edu/secd/>)
5. Have an official UNL program of study set up by an academic advisor associated with the desired endorsement area. Contact Jill England at jill.england@unl.edu or 402-472-2141.
6. Have a copy of the official program of study on file with the Certification Officer (can be forwarded by advisor)
7. Completed at least 6 semester hours in special education.
8. Complete the Affirmation of Eligibility form for NDE (<https://www.education.ne.gov/wp-content/uploads/2017/07/Affirmation-web.pdf>).

To Apply with the Nebraska Department of Education

1. Go to the NDE website (<https://www.education.ne.gov/tcert/>)
2. In Section B, select **Adding Endorsement** and follow the directions. Please note you will refer to #7 "**generic Provisional Special Education Endorsement**" (not #6).
3. Complete all required information

Please note that the "generic" provisional special education endorsement is **valid for one year**, expiring on August 31st of the year following the issuance. This endorsement can be renewed twice by completing a minimum of 9 semester hours of approved coursework and completing the renewal application through NDE by their stated deadline.

Should you have questions about your NDE application, please contact the NDE Teacher Certification office at 402-471-0739 or nde.tcertweb@nebraska.gov.