**Buros Center for Testing – Psychometric Consulting**

**GRADUATE ASSISTANTSHIP AVAILABLE**

The Psychometric Consulting unit of the Buros Center for Testing is considering one new graduate assistant for the 2025-26 academic year (Fall 2025 and Spring 2026 semesters) for students interested in testing applications and methodologies. The assistantship(s) will be one-third or one-half time (13 hours or 20 hours per week). The assistantship offers a stipend as well as tuition and insurance benefits. Positions for Summer 2026 may also be available.

Applicants should have completed introductory graduate-level coursework in psychometrics (e.g. classical test theory) and statistics (e.g. ANOVA, regression); comparable experience or training may fulfill this requirement. Preference will be given to students who have completed advanced measurement courses (e.g., item response theory, equating, advanced seminars) and advanced statistics courses (e.g., multivariate statistics, structural equation modeling, multilevel modeling).

Critical requirements include the ability to work independently and proactively, to adhere to timelines, to collaborate in groups, and clarity and accuracy in written English.

Job Responsibilities

1. Assist with implementation of contract work, including tasks such as data analysis, workshop preparation, and test evaluation

2. Assist with writing and editing of reports and other deliverables

3. Help to design, conduct, present, and publish research related to testing

4. Conduct web search for RFPs and assist in proposal development

Required Skills/Experience

1. Good team player and strong work ethic

2. Familiarity with psychometric and statistical procedures

3. Ability to use *or learn* statistical and psychometric analysis software

4. Attention to detail and problem solving with data and analysis

5. Experience in conducting research

Desirable Skills/Experience

1. Excellent writing and communication skills

2. Knowledge of advanced psychometrics, statistics, and measurement

3. Understanding of K-12 and/or higher education context and related policy

Application

Please submit the following materials to tmoses2@buros.org by Friday, March 7.

1. Completed application from the department website.
2. A one-page cover letter describing your interest in the position, research experience, applicable skills, and a summary of your graduate education (and undergraduate education, if relevant). Please include in this cover letter a list of completed courses related to psychometrics, statistics, and measurement, as well as courses for which you are enrolled for Fall 2025.
3. Curriculum vitae
4. A published or unpublished example of your research writing skills.

For more information, please contact Dr. Tim Moses at tmoses2@buros.org.