Buros Center for Testing – Testing and Measurement Research

GRADUATE ASSISTANTSHIP AVAILABLE

Summer 2025 and Academic Year 2025-2026

The Buros Center for Testing is offering a graduate assistantship to work with Dr. Kurt Geisinger. The assistantship position requires 20 hours of work per week and is available for the 2025-2026 academic year and possibly during the 2025 summer sessions. Preference for the summer sessions will be given to those students who are also applying for the academic year.

Job Responsibilities

1. Research and gather information about topics and audiences.
2. Assist with the preparation of scholarly work.
3. Participate in research projects related to testing and measurement.
4. Contribute to planning for and hosting of Buros conferences/webinar series.
5. Assist with other Buros Center functions as needed (e.g., attending conferences to assist with exhibiting, and assisting with details of on-campus speakers and visitors).
6. Review occasional submissions to *Applied Measurement in Education* as appropriate.

Required Skills/Experience

1. Excellent writing and oral communication skills.
2. Strong editing, proofreading, and organizational skills.
3. Foundational knowledge of testing and/or measurement from graduate coursework.
4. Familiarity with and interest in applied testing and assessment issues in educational or psychological contexts.
5. Experience in conducting research, literature reviews, and web searches.
6. Ability to work independently and collaborate with others.
7. Demonstrate a strong work ethic by meeting timelines, keeping regular work hours, problem-solving novel tasks, and balancing multiple activities at one time.

Desirable Skills/Experience

1. Advanced knowledge of testing and/or measurement and current issues in testing and measurement from graduate coursework or experiences.
2. Familiarity with and interest in applied testing and assessment issues in educational or psychological contexts.
3. Familiarity with educational and psychological measurement journals and organizations.
4. Ability to edit documents carefully, suggest re-writes, and generally evaluate the work.

**Application deadline is Friday, March 140, 2025.** Applications must be submitted electronically. Only complete applications will be considered. A complete application consists of (a) an updated curriculum vita or resume, (b) a letter of interest/introduction, and (c) names and contact information (email addresses and phone numbers) for two professional references. Submit all materials to Dr. Kurt F. Geisinger @ kgeisinger2@unl.edu. Finalists may be asked to interview in person. For more information, contact Dr. Geisinger (402-472-3280).

**Note:** In order to qualify for a graduate assistantship, you must be currently accepted in an approved graduate program. There are certain enrollment restrictions as specified by the graduate college.