**First Name Last Name**

Lincoln, NE 68508 | Phone | [Email](mailto:hsmith6@unl.edu)

**EDUCATION**

**University of Nebraska-Lincoln |** Lincoln, NE  *(Expected) May 2023*

**Bachelor of Science in Child, Youth, and Family Studies**  **GPA: 3.5/4.0**

*Specialization: Human Development and Family Sciences*

**RELATED EXPERIENCE**

**Jenda Family Services** Lincoln, NE

*Family Support Worker*   *January 2023-Current*

* Monitor supervised family visits to offer advice and redirection when applicable to facilitate parent and child interaction
* Document and transcribe accurate notes of each family visit to ensure accurate record-keeping and facilitate staff turn-over
* Lead family support sessions to provide families with resources and materials to support court-ordered and family goals

**Department of Health and Human Services**, Lincoln, NE

*Intern*   *January 2022-September 2022*

* Responded to and created domestic violence plans for couples and families in precarious situations
* Attended and observed home visits and create notes for case workers to stay on top of files and family history
* Determined the true facts of a case through answering phone calls received by the domestic violence center

**TRANSFERRABLE EXPERIENCE**

**Panera,** Seward, NE

*Crew Lead*    *May 2018-December 2020*

* Managed a crew of up to eight crew members to make sure they were on-task and responding to customer needs
* Solved customer issues and complaints to ensure customer satisfaction
* Operated point-of-sale systems and handled cash register duties while maintaining customer flow and efficiency

**Hy-Vee,** Omaha, NE

*Clerk*    *January 2018-May 2018*

* Communicated with customers to determine needs and customize product to specifications
* Stocked and refilled products in a timely manner
* Interacted with customers to determine catering options

**LEADERSHIP**

* University Health Center Well-Being Coach *2019-2021*
  + Built and maintained relationships with peers, faculty, and students
  + Counseled college students through difficult times
* CEHS Student Advisory Board  *2019-2020*
* Inclusive Leadership Training Facilitator (2019) and Trainee (2018)
* CEHS Peer Network Program *2018-2020*

**SKILLS**

Technology: Microsoft Office Suite, InDesign

Language: Proficient in Spanish